

PENSACOLA CHRISTIAN COLLEGE

STUDENT HANDBOOK

2026-2027

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Code of Conduct

Code of Conduct

The Code of Conduct outlined in this handbook fulfills the mission, purpose, and biblical distinctives of Pensacola Christian College as a Christian institution of higher learning. Its purpose is to foster an environment that supports spiritual growth, academic excellence, physical well-being, and a vibrant campus community. Enrollment at Pensacola Christian College signifies an agreement to understand and abide by the Code of Conduct for the duration of enrollment.

Biblical Principles

Pensacola Christian College maintains standards to promote an environment that is conducive to academic, social, and spiritual growth. Where Scripture speaks directly, standards align accordingly. In matters not explicitly addressed in Scripture, biblical principles guide the establishment of conservative expectations that encourage godly living and guard against conduct inconsistent with Christian testimony. Enrollment constitutes a personal commitment to live according to the biblical principles and standards expressed in the [Code of Conduct](#).

Titus 2:11–14

For the grace of God that bringeth salvation hath appeared to all men, teaching us that, denying ungodliness and worldly lusts, we should live soberly, righteously, and godly, in this present world; looking for that blessed hope, and the glorious appearing of the great God and our Saviour Jesus Christ; who gave himself for us, that he might redeem us from all iniquity, and purify unto himself a peculiar people, zealous of good works.

Romans 12:1–2

I beseech you therefore, brethren, by the mercies of God, that ye present your bodies a living sacrifice, holy, acceptable unto God, which is your reasonable service. And be not conformed to this world: but be ye transformed by the renewing of your mind, that ye may prove what is that good, and acceptable, and perfect, will of God.

Philippians 4:8

Finally, brethren, whatsoever things are true, whatsoever things are honest, whatsoever things are just, whatsoever things are pure, whatsoever things are lovely, whatsoever things are of good report; if there be any virtue, and if there be any praise, think on these things.

The Bible is the final authority for faith and practice, providing principles that guide believers toward right thinking and conduct while protecting against harmful influences.

Scripture clearly instructs believers in how to live. In gratitude for salvation, Christians are called to pursue purity before God, carefully avoiding attitudes and actions that hinder fellowship with Christ.

Academics

Academic Integrity

Scripture calls believers to lives of integrity (*Prov. 11:3, Eph. 4:24, Phil. 2:15*). Collegiate learning at Pensacola Christian College is grounded in the principles of honesty, personal responsibility, and independent scholarship. Every member of the student body is expected to uphold these standards without exception.

The use of artificial intelligence (AI) in academic work must align with the College's standards for academic integrity, personal responsibility, and ethical conduct. Each course will define expectations for AI use, and students are responsible for following those guidelines. Unauthorized or undisclosed use of AI, or use that misrepresents authorship or circumvents learning objectives, constitutes a violation of academic integrity.

During all exams, tests, and quizzes, students may not use wearable or other electronic devices capable of recording, transmitting, receiving, storing, or displaying information. Prohibited devices include, but are not limited to, smart glasses, smartwatches, fitness trackers, earbuds, headphones, cell phones, tablets, laptops, or similar devices.

Smart glasses are considered electronic devices for exam security purposes, even when used as prescription eyewear.

Academic dishonesty includes, but is not limited to, cheating, attempting to gain an unfair advantage, submitting work which is not one's own, plagiarism, falsifying records or grades, or any other form of dishonest behavior. Violations will result in academic penalties appropriate to the severity of the offense and may lead to suspension or dismissal.

Definitions of terms related to academic integrity and full procedural guidelines for addressing academic dishonesty are available on [Eagle's Nest](#).

In the Classroom

Classes at PCC are designed to promote engagement and foster rigorous college level learning. To gain the greatest benefit from studies, participation in the classroom experience is expected, which includes

- Consistent and punctual attendance
- Focused attention during instruction
- Constructive engagement through questions, observations, thoughtful discussion, and diligent note-taking

Classroom policies outlined in each course syllabus must be followed as directed by each instructor. Laptops and tablets may be used for note-taking when operating on battery power. Cell phones and other technology should not be in use without faculty permission.

To preserve an effective learning environment, individuals are expected to refrain from personal conversations, studying for other classes, misusing personal technology, or leaving the classroom except in the case of a legitimate emergency or sudden illness.

Those with vision or hearing impairments should notify faculty to arrange suitable seating or other necessary accommodations.

Attendance

Attendance Policy

Academic goals are best achieved by attending each class and any required academic forums and seminars. Specific classroom attendance policies will be provided by the instructor in each course syllabus. [Eagle's Nest](#) and the [myPCC app](#) will be helpful as you keep track of individual class attendance.

Students who miss class should promptly notify the instructor by submitting a [Class Absence Notification Form](#) as soon as reasonably possible. Those unable to attend due to illness should [check in](#) before class starts.

The following will be recorded as absences:

- Missing twenty-five or more minutes of a class period
- Leaving class and not returning (regardless of how much time was missed)
- Accumulating three tardies in the same class

The following will be recorded as tardies:

- Arriving after the scheduled class time begins
- Missing less than twenty-five minutes of any part of the class period

Skipping class, arriving late, or leaving early will result in a zero for any missed quiz, presentation, or performance and a 10 percent grade deduction for any late assignment or missed test. For other absences, the instructor may require makeup work before waiving the penalty.

Accumulated Absences

Accumulation of absences may affect grades or eligibility to remain enrolled in the course. A course withdrawal may affect [residency status](#) based on the number of credits taken, and the final grade may be recorded as Withdrawn Passing (WP) or Withdrawn Failing (WF) based on grades earned at the time of the withdrawal.

Absences Recorded	Possible Penalty
More absences* than the number of days the course meets per week	Instructor may lower final course grade by one full letter grade
More absences* than the number of days the course meets in two weeks	May be required to withdraw from the course or course grade may be lowered to an <i>F</i>
More combined absences (for any reason) than the number of days the course meets in three weeks	May be required to withdraw from the course

*Excludes absences for approved leave described below.

Attendance Corrections

Concerns about being incorrectly marked absent or tardy should be addressed with the instructor. If the issue is unable to be resolved, or if a student believes a penalty has not been properly applied, the matter may be appealed to the department chair. Discrepancies must be reported within two weeks after attendance has been recorded.

Approved Leave

Absences approved for extenuating circumstances, class cuts, and senior cuts are excluded from penalties related to accumulated absences unless the total number of absences exceeds three weeks of combined absences of any type.

Extenuating Circumstances

The following qualify as extenuating circumstances:

- Surgery or hospital stay
- Military duty

- Funeral leave (up to three weekdays)
- Court subpoena or jury duty
- College-required activity

Faculty will assist students in these situations with making up any missed assignments, projects, and tests upon their return.

Those absent for an extended period due to extenuating circumstances may be permitted to view recorded lectures if course content supports offering this option. Requests for recorded lectures must be approved through the [Registrar](#) and may be granted for a maximum of two weeks.

Class Cuts

Class cuts provide limited personal leave for students in good academic standing (2.0 cumulative GPA or higher) to attend special occasions, such as family events. A maximum of two class cuts days are permitted per semester. Cuts must be indicated when submitting day or overnight [pass requests](#).

On-campus work students must receive approval from their work supervisor before submitting a request for class cuts. Nursing majors enrolled in preceptorship and Education majors enrolled in a teaching internship must receive prior approval from the preceptorship instructor or internship director and advisory teacher. These students may not use class cuts to miss block classes.

Class cuts may not be used during [required activities](#), major-specific events, or during final examinations. Before submitting a class cuts pass, students should confirm whether any quizzes, tests, or assignments must be completed before leaving.

Senior Cuts

Students completing a two- or four-year degree may take up to two class days of senior cuts during their final academic year to meet with potential employers, to interview for master's programs, or to complete pre-employment screening/testing.

Applications for senior cuts passes require a confirmation letter or email from the organization verifying the scheduled meeting, submitted to SeniorCuts@pcci.edu. Requests are processed during regular business hours. Nursing and Education majors in preceptorship or internship must coordinate approval through their instructor or internship director to have

approval sent to SeniorCuts@pcci.edu. Senior cuts may not be used to miss block classes. Request for additional senior cut days must be submitted to the Student Life Office prior to any arrangements being made.

On-campus workstudents must receive approval from their work supervisor before submitting a senior cuts pass. Senior cuts may not be used during [required activities](#), major-specific events, or during final examinations. Before submitting a senior cuts pass, students should confirm whether any quizzes, tests, or assignments must be completed before leaving.

Missed Tests/Exams

Missed tests must be taken on one of the following two Saturdays in the [Testing Center](#). The Testing Center is closed during final exams. Students who miss a final exam must contact their instructor immediately for further instruction.

Testing Center Fee

Tests carry a \$12.50 Testing Center Fee, added to the student's college account. This fee is intended to cover the cost of offering this service. A fee will not be charged for tests missed due to extenuating circumstances.

Grading

Grading System

The following [grading scale](#) is used in every class.

A+ = 98 – 100	C+ = 77 – 79
A = 93 – 97	C = 73 – 76
A- = 90 – 92	C- = 70 – 72
B+ = 87 – 89	D+ = 67 – 69
B = 83 – 86	D = 60 – 66
B- = 80 – 82	F = 0 – 59

Grade Reports

Current grades are accessible through [Eagle's Nest](#), and an official grade report is issued following semester final exams. Students who identify a discrepancy on a final grade report should submit a letter to the [Registrar](#) within 60 days after the end of the semester.

Coursework & Assistance

Copyright

Students are responsible for adhering to local, state, federal, and international copyright laws. Under United States copyright laws, no person may duplicate, reproduce, or distribute a work without the express permission of the author(s). Downloading copyrighted material such as music, software, or textbooks without payment or authorization is a violation of copyright laws.

Intellectual Property

Pensacola Christian College retains ownership of all intellectual property produced by students using college facilities, equipment, or funding. Such intellectual property includes, but is not limited to, written works, photographs, videos, software, artwork, music, schematics, and inventions, etc., and may not be transferred or distributed without the written consent of the College.

Faculty

Faculty members are committed to student success and are available outside class hours to provide academic assistance regarding the classes they teach. Meetings may be scheduled during designated [office hours](#) or by [appointment](#), except during final exam week.

Student Success Advisors

An [Advisor](#) is a faculty member assigned to assist with semester scheduling, monitor academic progress, offer career guidance, answer questions about any area that affects the ability to be successful at college, and connect students with college departments that support specific needs.

Academic Success

The Academic Success Office (AC 124) provides support for students seeking to improve study habits, test-taking strategies, time management, and other essential skills.

Academic Coaches

[Academic coaches](#) are available to meet individually with students to discuss specific courses and develop effective study strategies. Students

enrolled in CL 100 Academic Success Coaching meet weekly with an academic coach. Individual sessions may be scheduled as needed.

Tutors

Tutors are available by [appointment](#) in the Academic Success Office to assist with freshman-level courses such as Bible, English grammar, history, or math. A list of student tutors is available on [Eagle's Nest](#) if extra academic help is needed for major-specific courses.

Writing Support Services

Free writing assistance is provided by [appointment](#) through Writing Support Services.

Chairs and Deans

If help is needed beyond what a faculty member can provide, students may seek additional guidance from their academic chair and dean. [Appointments](#) can be scheduled through the respective departmental office.

Dropping or Adding a Course

Students must be registered for a course to be eligible to earn credit for it. Residence hall students are required to maintain enrollment in a minimum of twelve credit hours each semester. Requests for exceptions will be considered on an individual basis. For most programs of study, at least thirty credits should be taken each year (including Interterm and summer courses).

After registration is finalized each semester, scheduling adjustments can be made through online Drop/Add or in person at the Records Office (A-1) through the end of the first week of classes.

Due to missing vital course content, a course may not be added after the first week of classes. Academic approval is needed to withdraw from a course after Drop/Add. To initiate this process, students should contact their [Student Success Advisor](#).

- Courses dropped by the end of week 9 will show a grade of “W” (Withdrawn).
- Courses dropped during weeks 10–15 will show a grade of “WP” (Withdrawn Passing) or “WF” (Withdrawn Failing) based on the work completed prior to withdrawing from the course.
- Courses may not be dropped after week 15.

Grades of “W” and “WP” do not affect GPA; a grade of “WF” counts as an “F” in GPA calculation.

A Drop/Add/Change of Course Fee will be charged for any change after registration.

Academic Status

A 2.00 GPA must be maintained to remain in good academic standing. Academic coaches and tutors are available for additional support. Falling below this standard may result in academic penalties such as watch, warning, or probation, possibly leading to suspension or dismissal. The [PCC Catalog](#) contains details on academic statuses.

Academic Leave

Individuals facing extenuating circumstances may request up to two consecutive semesters of Academic Leave by submitting a [form](#) to the Registrar’s Office. If approved, access to Eagle’s Nest will be retained and reenrollment will not be necessary. To resume coursework, students should contact the [Registrar](#). While on academic leave, students may not enroll in courses elsewhere. Those who do not return after two semesters will be withdrawn and must follow standard reenrollment procedures to return later.

Withdrawing

To withdraw from the College, visit the Student Life Office within twenty-four hours of leaving campus to initiate the withdrawal process. Those withdrawing over the weekend should go to the office the Friday before.

A withdrawal checklist is available on [Eagle’s Nest](#) to assist in the process. Policies of dress and conduct must continue to be followed while on campus.

Course grades recorded for withdrawals, whether voluntary or involuntary, will follow the same policy as [dropping a course](#). See the [PCC Catalog](#) for financial information.

Accreditation

Pensacola Christian College is a member of the Transnational Association of Christian Colleges and Schools (TRACS) [15935 Forest Road, Forest, Virginia 24551; telephone: 434-525-9539; email: info@tracs.org] having been awarded Reaffirmation I of its Accredited Status as a Category IV Institution by the TRACS Accreditation Commission on April 24, 2018. This status is effective for a period of ten years. TRACS is recognized by the United States Department of Education (USDOE), the Council for Higher Education Accreditation (CHEA), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE). Inquiries regarding compliance with accreditation policies and standards may be directed to TRACS.

The baccalaureate and master's degrees in nursing at Pensacola Christian College are accredited by the Commission on Collegiate Nursing Education (ccneaccreditation.org)

The baccalaureate degree in engineering at Pensacola Christian College is accredited by the Engineering Accreditation Commission of ABET (abet.org) under the Commission's General Criteria and Program Criteria for engineering programs.

Responsibilities & Rights

Personal Character

Each student is expected to act in a manner that reflects biblical values and to develop personal character traits that show maturity. Further, as a community of Christians, students should encourage and support others to live in a manner that pleases God. The following characteristics are representative of scriptural standards that should be part of a Christian life.

Love for God's Word—The Bible is the greatest source for wisdom and direction. PCC holds Scripture in the highest regard and encourages every student to engage with God's Word regularly through personal study and meditation. (*Josh. 1:8, Ps. 19:10, Ps. 119:97, Ps. 119:127, Ps. 119:165, Col. 3:16*)

Respect for God, other people, and property—Reverence for God should be evident in lifestyle and worship. Scripture commands respect for those God placed in authority. Mutual encouragement, dignity, and care for others and their property demonstrates mindful consideration consistent with Christian character. (*1 Pet. 2:17, Prov. 9:10, Eccl. 12:13, Rom. 13:7, Phil. 2:3, Rom. 12:16–18, Eph. 6:5–9*)

Kindness and consideration for others—Christians are to actively seek opportunities to show kindness to others. Courtesy, politeness, and good sportsmanship are integral to Christian conduct. PCC strives to maintain a friendly campus environment characterized by these qualities. (*Eph. 4:32, Matt. 7:12, Luke 6:31, Phil. 2:4, 1 Thess. 5:15*)

Compassion and Christian love—God's great love is reflected when believers act with genuine care and concern for others. The Bible teaches that this is the hallmark of a true disciple. (*Eph. 5:2, Luke 10:25–37, Jude 22, 1 John 4:7–8, John 13:34–35*)

Honesty and integrity—It is necessary that each student deals truthfully with others and maintains a reputation for choosing to do what is right. Without these traits, it is not possible to properly interact with other people or with God. (*Ps. 25:21, Ps. 15:1–2, Prov. 12:22, 2 Cor. 8:21, Phil. 4:8, Prov. 11:3, Rom. 12:17–21, 2 Cor. 4:2, Matt. 5:37*)

Discipline and self-control—Christians are to exercise control over their emotions and desires so that behavior is appropriate. This is accomplished as the Holy Spirit is allowed to guide every decision and direct each action. (*Gal 5:16–26, Rom. 6:12–13, 1 Cor. 9:24–27*)

Modesty and purity—Modesty and purity reflect God’s holiness and safeguard against sin. Christians are to uphold high standards in both conduct and appearance regardless of prevailing trends. (*Ps. 51:9–10, 1 Tim. 2:9, 1 Cor. 6:19–20, 1 Pet. 3:3–4, Ps. 24:3–5, 1 Tim. 4:12*)

Diligence—The ability to work hard is important for professional life and is a characteristic that the Bible encourages. A willingness to work with dedicated effort is necessary to further gospel endeavors and contribute as a student of PCC. (*Prov. 13:4, Deut. 6:17, Prov. 22:29, Col. 3:23*)

Responsibility—Accountability for one’s actions is a biblical principle and foundation of faithful stewardship. Reliability and dependability demonstrate maturity and spiritual responsibility. (*2 Cor. 5:10, 1 Cor. 4:2–4, Gal. 6:4–5*)

Thankfulness—True thankfulness extends beyond verbal gratitude, expressing contentment and recognizing God as the source of all blessings. (*1 Thess. 5:18, Eph. 5:20, Col. 2:7, Ps. 92:1, Ps. 118:29*)

Etiquette and manners—Christians should know how to speak and act according to what is appropriate for the setting. College life provides opportunities to learn and practice these skills. (*1 Cor. 15:33, Col. 4:5–6, 1 Cor. 14:40*)

Prohibited Activities

Each student accepts the responsibility to actively uphold the Code of Conduct and to refrain from any action that would be detrimental to spiritual growth, the safety or well-being of others, or that would impair the ability of others to follow the Code of Conduct. (*1 Pet. 2:11, Rom. 14:13*)

The following activities listed below are contrary to the Word of God and are, therefore, unacceptable for any student at Pensacola Christian College, whether on or off campus and whether during a semester or between semesters. Participation, association, or establishing a reputation for involvement in these activities will result in disciplinary action which may include, but is not limited to, demerits, restitution, suspension, or dismissal.

Drugs, alcohol, and tobacco—Scripture warns against substances that impair judgment and mastery of self. The use of, possession of, or association with alcohol, illicit drugs and/or narcotics, marijuana, tobacco, nicotine and related products such as e-cigarettes and vaporizers, and the misuse or abuse of a legal drug, substance, or chemical contradicts this standard. The unlawful sale, use, or possession of drugs or alcohol will be reported to state or federal authorities. (*Prov. 23:31, Rom. 12:1, Prov. 20:1, 1 Cor. 6:19–20*)

Pornography or sexual immorality—The Bible indicates that all sexual activity is reserved for a monogamous, heterosexual marriage. Sexual activity outside marriage, possession of sexually related products, or involvement in pornography or sexual communication (including jokes) whether verbal, written, or electronic violates this biblical design. (*1 Cor. 6:9–10, 1 Cor. 6:18–20, Matt. 5:28, Heb. 13:4, Rom. 1:26–27, Ps. 119:37, 1 John 2:16, Prov. 14:9*)

Transgender identification—God created each individual in His image with distinct attributes. Rejecting or seeking to change one's biological sex or identity through medication, surgery, appearance, dress, personal pronouns, or other means rejects that created order. (*Ps. 139:13–14, Gen. 1:26–27, Matt. 19:4*)

Profanity or obscenity—Believers are called to edify one another. Profane, obscene, or inappropriate communication—verbal, written, or electronic—corrupts that purpose and undermines Christian testimony. (*Eph. 4:29, Col. 3:8, James 5:12*)

Lying—God commands truthfulness in all matters. Repeated or egregious dishonesty or deception destroys trust and compromises biblical integrity. (*Prov. 19:9, Prov. 12:22, Eph. 4:25*)

Harassment, abuse, and discrimination—Behavior that jeopardizes the health, safety, or reputation of others, including hazing, bullying, doxing, or similar conduct, even in jest, does not reflect the command to treat one another with dignity and grace. Review [Responsible Conduct](#) for further details. (*Col. 3:8, Col. 4:6, Eph. 4:29–32*)

Gambling—Risking money or possessions through gambling, betting, games of chance, or lotteries disregards practical and faithful Christian stewardship. (*Prov. 13:11, Prov. 28:22*)

Stealing—Scripture clearly condemns theft and commands honest labor. Taking, possessing, or using another person's property without consent opposes biblical instruction. (*Eph. 4:28, Rom. 13:8–10, Ex. 20:15*)

Occult—Christians enjoy a personal relationship with God through meditation on Him and His Word. Witchcraft, seances, astrology, mysticism, transcendental meditation, or any satanic beliefs and practices (including possession of related items) turn attention from God's revealed truth to spiritual deception. (*Gal. 5:19–21, Ps. 1:2, Josh. 1:8, Ex. 28:4–5*)

General Responsibilities

Testimony

PCC represents Christ as a Christian ministry, and the conduct of its students should always glorify the Lord. To help maintain this testimony within the community, college standards should always be upheld, even when students are off campus with guests. Students may not go to bars, clubs, casinos, movie theaters, or other locations that may harm one's personal testimony.

Social media use may not conflict with the standards and spirit of the College. Students are expected to protect their testimonies and avoid any wrong or questionable associations regarding their social media use and posts.

Respectful Interaction

Faculty, staff, and students serving in an official capacity (Campus Safety and Security, Residence Assistants, desk attendants, chaperones, etc.) are authorized to provide direction and enforce policies. Individuals in these roles are to be treated with proper respect, and their instructions should be followed promptly and willingly. Proper identification should be presented when asked by those serving in an official capacity. Refusal to show identification or providing false information is considered a serious offense.

Prompt response to communication and attendance at scheduled appointments is expected. Correspondence with staff and faculty should be professional and respectful.

Faculty and staff should be addressed by their titles (Dr., Dean, Mr., Mrs., or Miss); the use of first names is not appropriate.

Protection of Privacy

Students are expected to respect the privacy of others and comply with all applicable federal, state, and local laws governing the recording, photographing, monitoring, or transmission of audio, video, or images.

Recording audio or video of private conversations without the clear knowledge and expressed consent of all parties involved is prohibited. Unauthorized audio recording and distribution of such recordings are serious privacy violations and prohibited by Florida law.

In locations where there is a reasonable expectation of privacy—including residence hall rooms, restrooms, showers, and changing areas—recording, photographing, broadcasting, livestreaming, transmitting, or monitoring audio, video, or images using phones, cameras, webcams, smart devices (e.g., Amazon Alexa, Google Nest), or any other electronic device is prohibited.

The use of remote listening, viewing, live-view, “drop-in,” intercom, or similar features to monitor or communicate into private residential spaces may be treated as unauthorized surveillance, resulting in disciplinary action. The College may impose additional restrictions on devices and their features as necessary to protect privacy and maintain a safe, respectful, and Christ-honoring residential environment.

Behavior & Decorum

Classroom proceedings, meetings, sporting events, official college activities, and church services must be free from distraction and disruption. Respectful participation is expected at all required events. Activities that draw attention from the event or disrupt proceedings are inappropriate and are subject to disciplinary action.

The following standards of decorum are to be observed:

- During special performances or events on campus, specific guidelines will be given regarding applause and audience participation.
- Be seated at least five minutes prior to church services, performances, and other events.
- Stay until the class, service, or event has been dismissed. Do not leave except for a legitimate emergency or sudden illness. Work-related conflicts should be discussed in advance with the immediate supervisor.

- Missing twenty-five or more minutes of a required activity (or leaving early and not returning) will be recorded as an absence.
- Booing or other public forms of negative, derogatory, or demeaning response is not acceptable in any setting.
- Beverages may be brought into buildings in a sealable container; however, food may not be brought into academic buildings or auditoriums.
- During formal events, flowers may be brought into auditoriums, but gifts and other belongings should be left in the coat rooms.
- Cell phones must be kept on silent and out of use during all church services and official college activities (class, chapel, Bible Conference services, etc.).
- Gum should not be chewed in academic buildings or auditoriums.
- College programs and classroom lectures may not be recorded.
- Students are not permitted to participate in petitions, demonstrations, protests, or riots of any kind.

Solicitation

Solicitation or commercial sales, including chain letters, petitions, and pyramid schemes, are not permitted on campus. This does not include selling personal items or PCA boarding students selling candy for the PCA candy sale. Students who choose to sell items on sites such as Facebook Marketplace may not meet buyers or sellers on campus, unless both parties are related to the PCC ministry. Students may not sell licensed, commercial, or bulk products on PCC campus.

Room sale signs require stamped approval from the Residence Manager and may only be posted on residence hall bulletin boards. Room sales should remain in the room and not extend to the hallways or dayroom.

Intellectual Property

Students are required to follow all copyright laws and licensing agreements related to intellectual property. Copyrighted works—including text, images, music, videos, software, brands, or logos—may not be used, copied, shared, modified, or distributed without proper licensing or written permission. Use of registered trademarks, including those owned by PCC or other entities (e.g., names, logos, symbols), is prohibited without written permission from the owner.

To seek approval, contact the copyright or trademark owner directly or work through corresponding college departments (e.g., Student Activities or Academics) for guidance on securing appropriate licenses or permissions. Violations may result in disciplinary action and legal consequences.

Required Activities

Church and Chapel Attendance

Church and chapel services are required for all students. These gatherings reflect the heart of PCC, express reverence for God and His Word, and foster unity within the student body through shared worship and spiritual growth.

Campus Church

Students attend Campus Church meetings including Sunday morning, Sunday evening, and Wednesday evening services. Students also attend the Bible Study Group of their academic classification; attendance is recorded at each location via PCC Card tap, Mobile ID tap, or attendance form. Seniors and 23 and older students may attend the Campus Church Bible Study Group of their choice.

Students whose parents have already been established in a local church may request an attendance exception through the Student Life Office.

College Chapel

Students attend chapel Monday, Tuesday, Thursday, and Friday at 10:05 a.m. Seating for chapel is assigned; however, students are welcome to sit with visiting family or current pastor/youth pastor by signing in with their guest at the main atrium desk. Ushers will provide directions to guest seating.

Those who are assigned to work or have an academic requirement during chapel must attend video chapel the same day at 2:05 p.m., 4:05 p.m., or 5:05 p.m. in the Lyceum.

Fine Arts Series

In keeping with the mission of PCC as a distinctively Christian-traditional, liberal arts institution, the Fine Arts Series is curated to educate, entertain, and encourage an appreciation for the arts. Students and faculty participate in concerts, productions, and theatrical events; guest artists are selected for their proficiency and ability to communicate effectively through the arts.

The College offers excellent presentations that are engaging and reflect creativity and mastery while cultivating aesthetic awareness. Some performances are school-wide events and required for all students. Fine Arts Series provides opportunities to refine essential social skills in a wholesome environment, which builds confidence and contributes to personal success.

Since some productions may originate from secular sources, each student is encouraged to discern the presence of evil, sin's distortion of beauty, or differences from the biblical worldview. Such discernment cultivates maturity and prepares students to thoughtfully engage with secular perspectives. The inclusion of secular content in productions does not constitute an endorsement by the College.

Clothing & Appearance

The following standards provide direction in areas that require discernment and seek to align with biblical principles. Pensacola Christian College applies these guidelines to reflect the principles of modesty, distinction, and appropriateness consistent with conservative Christian values.

Because God created mankind distinctly male and female, students are expected to maintain an appearance that reflects their biological sex in a manner consistent with biblical modesty, Christian testimony, and the conservative standards of the College. Dress, grooming, hairstyles, and overall presentation should preserve the distinction between the sexes and should not imitate, obscure, or confuse the appearance ordinarily associated with the opposite sex within the College's Christian educational environment.

These standards are expected upon arrival and until departure from campus at the end of each semester.

General Guidelines

Clothing may not have writing or pictures that are offensive, divisive, inappropriate, suggestive, or contrary to [Biblical Principles](#) and the [Code of Conduct](#). Clothing should be well-kept without tears or holes and must be loose-fitting enough to allow for gathering an inch of fabric on either side of the garment without stretching the material so as not to cling or conform to the body.

Fads and extreme hairstyles or clothing are not permitted. Hair may not be dyed an unnatural color (pink, green, blue, etc.). Students are not permitted to get a tattoo (permanent or temporary) or body brand while working or taking classes at PCC and may be asked to keep existing tattoos or brands covered. Body piercings are not permitted. The Office of Student Life is responsible for making the final determination of what is considered a fad or extreme style.

Men's Guidelines

Hair

Men's hairstyles should reflect neatness, moderation, and a distinctly masculine appearance. Hair must be clean, uniform, one natural color, and maintained in a conservative, professional manner.

- Hair must be blended, tapered, or styled using methods appropriate for the individual's natural hair type.
- Regardless of style, hair may not exceed 1½ inches from the scalp and must remain above the ears, eyebrows, and collar at all times.
- Hairstyles that are extreme, attention-seeking, or otherwise conflict with these standards are not permitted. This includes, but is not limited to, excessive volume, drastic variations in length, shaved lines or designs, any variation of mullets, ponytails, buns, beads, colored bands, locs, or similar styles.

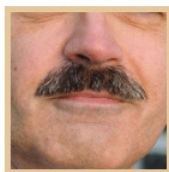
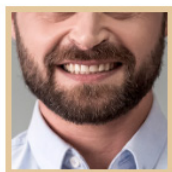
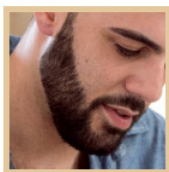
The Office of Student Life reserves the right to determine whether a hairstyle complies with both the letter and spirit of these standards.

Facial Hair

- Must be fully grown in and groomed to remain defined and of uniform length, between ¼ and ½ inch, and may not be scruffy, unkempt, patchy, or thin.
- Sideburns may not extend past the bottom of the ear.
- Cuts such as thin lines along the cheekbones and around the chin or lip are not permitted. Mustaches may not extend below the upper lip or the corners of the mouth.
- Goatees and beards must be symmetrical, connected to an appropriately grown mustache, and trimmed an inch above the Adam's apple.

Plan to start growing facial hair during Christmas or summer vacations as it must meet the guidelines listed below when checking in. Those who cannot meet the standard will be asked to remain clean shaven.

The following are examples of mustaches, goatees, and beards as permitted in the policy.



Clothing

- Pants must extend to the ankle or longer.
- Shoes must be worn outside the residence hall.
- Hats may be worn outside, in the residence halls, or at sporting/recreational events.
- Chains or leather cords may be worn inside the shirt.
- Earrings and piercings are not permitted.

Formal Dress

Required for formal events and Fine Arts performances.

Guidelines

- Traditional formalwear or best suit
- Tucked-in dress shirt
- Tie
- Belt or suspenders
- Dress shoes and dress socks

Notes

- No cartoon, themed, or bolo ties
- No turtlenecks
- No athletic shoes, tennis shoes, sandals, slides, flip-flops, Crocs, and slippers

Professional/Church

Required for Sunday services, Bible Conference services, and Sunday and Monday evening Opening Convocation services.

Guidelines

- Suit or sport coat
- Tucked-in dress shirt
- Tie
- Dress pants
- Belt or suspenders
- Corresponding dress shoes and socks

Notes

- The top button of the shirt must be fastened, and the tie pulled tight.
- No cartoon, themed, or bolo ties
- No turtlenecks
- No athletic shoes, tennis shoes, sandals, slides, flip-flops, Crocs, and slippers

Smart Casual

This dress category aims to encourage an elevated and coordinated style, balancing professionalism and comfort. Required on and off campus weekdays until 4:45 p.m. and for all classes (unless an exception is granted for specific class activities), concerts, recitals, forums, seminars, and Wednesday evening services.

Guidelines

- Casual pants with belt or suspenders
- Collared shirt (tucked in)
- Semiprofessional shoes (lifestyle shoes, dress sneakers, or boots) and socks

Notes

- Pants may not be cargo-style, denim, drawstring, or athletic material.
- Turtlenecks and sweaters may be worn over collared shirts.
- Other than pocket-sized logos, clothing may not have pictures or writing.
- On those Wednesdays that collegian meetings are held, collegian tops are permitted for class, but may not be worn for church services.
- On Home Game days, students may wear officially designed and distributed PCC and Eagles tops to class.
- On Fridays, students may wear officially designed and distributed PCC-affiliated tops (Eagles, collegian, Blood Drive, etc.).
- [Dress sneakers defined](#)
- No athletic-looking shoes/ sneakers, sandals, slides, flip-flops, Crocs, or slippers

Casual

Appropriate both on and off campus on weekdays after 4:45 p.m., all day Saturday, and all day Sunday outside of services.

Guidelines

- Jeans or athletic pants
- Knee-length shorts
- T-shirts (may be untucked)
- Hoodies/pullover sweatshirts
- Ball caps
- Athletic shoes/flip-flops

Appropriate attire for specific athletic events and locations is listed below:

- Swim trunks for beach, water park, and Swim Center (shorts and shirt should be worn to and from these locations)
- Casual attire is required for West Campus, including watercraft activities.
- Tank tops, muscle shirts, and runner-style shorts are to be worn only in the Field House, on East Field, and in residence halls. (Casual dress policies must be met when walking to and from these locations.)
- Shirts must be worn in residence hall lobbies.

Women's Guidelines

Clothing and Appearance

- Tops must cover the shoulder, back, midriff, and cleavage.*
- Sleeveless tops must fully cover to the edge of the shoulder where a normal sleeve begins and may not be cut in at the shoulder or back.
- Dresses/skirts and shorts should extend to the top of the kneecap at all times.
- Dresses and skirts are acceptable for all categories unless otherwise stated.*
- Undergarments must be worn but not seen.
- Tights or leggings may be worn under skirts or shorts.
- Ears may have three piercings, but no ear cuffs, wraps, plugs/ gauges, or industrial bars.
- Extreme styles in makeup (stickers, goth, etc.) are not permitted.
- Shoes must be worn outside the residence halls.

*Sheer material alone is not adequate for coverage.

Formal Dress

Required for formal events and Fine Arts performances.

Guidelines

- Traditional formalwear or best dress
- Dress shoes

Notes

- General guidelines for length, fit, and coverage apply.

Professional/Church

Required for Sunday services, Bible Conference services, and Sunday and Monday evening Opening Convocation services.

Guidelines

- Dress or skirt and coordinating top
- Dress shoes/sandals

Notes

- No denim skirts or dresses

Smart Casual

This dress category aims to encourage an elevated and coordinated style, balancing professionalism and comfort. Required on and off campus weekdays until 4:45 p.m. and for all classes (unless an exception is granted for specific class activities), concerts, recitals, forums, seminars, and Wednesday evening services.

Guidelines

- Relaxed, semiprofessional dress or skirt and coordinating top
- Semiprofessional shoes (sandals, flats, or lifestyle shoes and boots)

Notes

- Denim jackets or tops are appropriate.
- No denim skirts or dresses
- Other than pocket-sized logos, clothing may not have pictures or writing.
- On those Wednesdays that collegian meetings are held, collegian tops are permitted for class, but may not be worn for church services.
- On Home Game days, students may wear officially designed and distributed PCC and Eagles tops to class.
- On Fridays, students may wear officially designed and distributed PCC-affiliated tops (Eagles, collegian, Blood Drive, etc.).
- No athletic-looking shoes/sneakers, slides, flip-flops, Crocs, or slippers

Casual

Appropriate both on and off campus on weekdays after 4:45 p.m., all day Saturday, and all day Sunday outside of services.

Guidelines

- Knee-length shorts
- Athletic pants (wind pants, sweats), loose-fitting slacks, jeans, or capris
- T-shirts, hoodies, pullover sweatshirts
- Ball caps
- Athletic shoes/flip-flops

Appropriate attire for specific athletic events and locations is listed below:

- Short shorts and revealing tops may not be worn outside the individual's residence hall room.
- A conservative swimsuit that covers the midriff may be worn at the beach, pool, sun deck, and water park. (T-shirt must be worn in the water park; casual attire must be worn to and from these locations.)
- Shorts are not permitted when using the rock climbing wall.
- Casual attire is required for all activities at West Campus, including watercraft activities.
- Prior to 4:45 p.m. on weekdays, casual attire may be worn to bike/motorcycle off campus; however, attire appropriate for the destination must be changed into upon arrival. Go directly to/from your residence hall when leaving or returning.
- Casual dress is permitted when walking to or from the Sports Center women's workout rooms.

Entertainment

As Christians, it is important to develop a conscience for entertainment that honors God. Every form of media—whether written, audio, visual, or digital—should be evaluated through the filter of Philippians 4:8, which calls believers to think on things that are true, honest, just, pure, lovely, and of good report. Because what is viewed and listened to strongly influences attitudes, affections, and conduct, all entertainment should encourage patterns of and behavior consistent with Christian character and obedience to God.

Any media, regardless of rating or format, which contains violence, sexual or satanic themes, immodesty, profanity, or vulgarity is not permitted on or off campus.

Music

Styles of music that are typically consistent with Philippians 4:8 include classical and semi-classical, traditional and patriotic, concert, and hymns and choruses. Whether or not the lyrics are Christian, music in the style of contemporary Christian, country, jazz, rock, rap, R & B, or pop is prohibited and may not be listened to on or off campus.

Consideration for Others

Discernment should be used when listening to or playing music so that it is not a distraction to others. Plan to play music/instruments in designated practice areas—practice studios, residence hall rooms where others aren't studying or working on assignments, or outside with the exception of in front of academic buildings and the Crowne Centre. Remember to control volume as appropriate to the setting when indoors, outdoors, or in vehicles. Headphones or earbuds may be used in approved locations.

Dancing

Most modern forms of dancing are associated with sensual music and behavior that conflicts with biblical principles. Avoid any form of dance that may be interpreted as sexually provocative, makes use of worldly behavior or music, or is contrary to PCC's [Code of Conduct](#).

Movies, TV, & Video Games

Apps and computer/video games rated T or PEGI 12 and below may be used; however, first-person shooter games are not permitted. Students may watch movies rated G or PG; but ratings of PG-13, R, or X are unacceptable. Discretion also needs to be used in watching television, as programs labeled TV-14 or TV-MA are not acceptable. Movies and television shows may only be viewed in residence halls or off campus; however, students may not go to movie theaters.

Social Life

PCC fosters an environment that encourages the development of lasting Christ-centered relationships. These guidelines are designed to guard purity and maintain a Christian testimony on and off campus.

- Physical contact between unmarried men and women, including non-students, is not allowed on or off campus (side hugs are permitted for photographs).
- Students may not be off campus in a mixed group without a pass, without an authorized chaperone (if required), or in a residence or hotel room of a single person of the opposite sex. This policy includes being off campus with someone of the opposite sex who is a non-student or a commuter student.
- Male and female students may not be together behind the residence halls, in parking lots, or any secluded areas.
- Students may not be in the opposite sex's parking areas. To exchange vehicles, park in an unnumbered space in the MacKenzie West (MK-West) lot.

Social Areas

The Loop (Purple)

- Students may walk the Loop sidewalk from 7 a.m. to 10:25 p.m. Sunday through Thursday and from 7 a.m. to 11:25 p.m. Friday and Saturday; however, the students should always keep moving except on the designated social terraces. Running or jogging is not permitted on the Loop.

Terraces (Red)

- The terraces in front of the Commons, Varsity, the VPA, the Administration Building, and around the Campanile are considered social areas and may be used from 7 a.m. to 10:25 p.m. Sunday through Thursday and from 7 a.m. to 11:25 p.m. Friday and Saturday.

Residence Halls (Orange)

- Men and women may not enter the residence halls of the opposite sex. When walking a friend to their residence hall, please do not block entrances to buildings.

Campus Tennis Courts/Pickleball Courts (Blue)

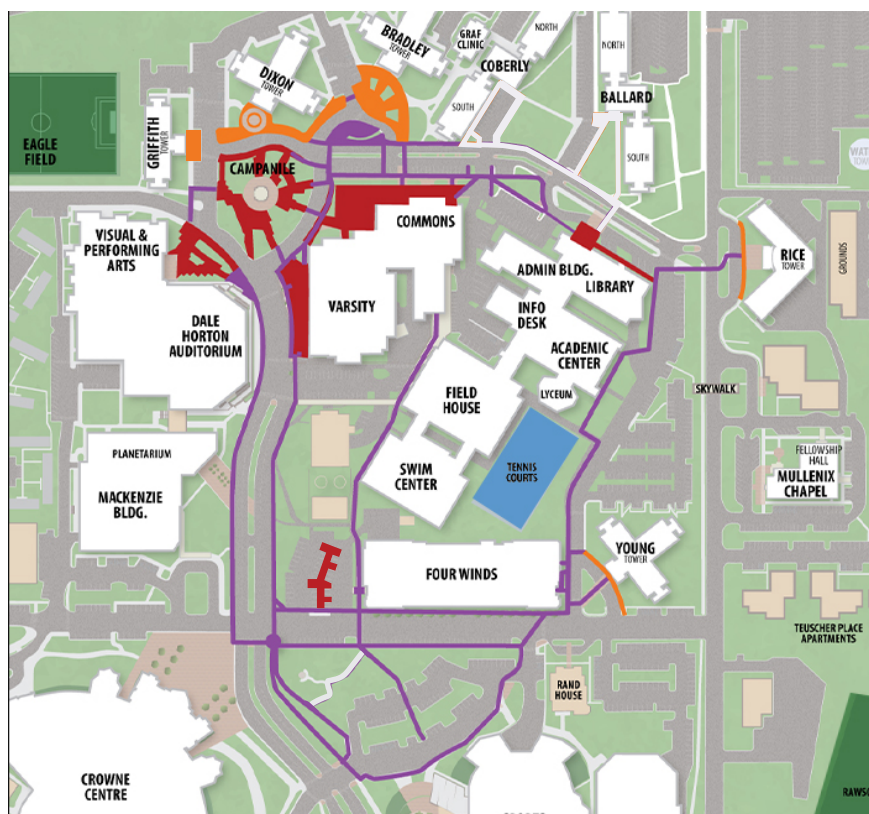
- Pickleball courts are available on the southeast corner of the tennis courts. Mixed groups may use the tennis courts Monday–Thursday from 8 a.m. to 10:15 p.m. and Friday–Saturday from 8 a.m. to 11:15 p.m. PE classes and collegian games have priority for usage.

Eagle Field (Green)

- Eagle Field is reserved for use by women only Monday–Thursday. Mixed groups may use the field (not the track) beginning Friday at 4:45 p.m.–Sunday evening. When using Eagle Field, mixed groups are asked not to loiter on the bleachers or lounge on the ground. Eagles and collegian games and PE classes have priority for usage.

Picnic Tables

- Picnic tables in front of Four Winds may be used daily from 7 a.m. to 10:25 p.m., Sunday through Thursday, and from 7 a.m. to 11:25 p.m., Friday and Saturday.



To maintain a friendly community, headphones/earbuds must be kept out of the ears/off the head and may be used only in the following locations—not when walking across campus.

- Residence Halls
- Library
- Workout Rooms in the Sports Center and Field House
- Athletic Fields/Field House (except for games open to all students)
- Computer Labs
- Practice Studios/Rehearsal Spaces
- VPA Labs/Education Labs (when class is not in session, except at the teacher's discretion)
- Off Campus

Accountability

By virtue of enrollment at Pensacola Christian College, each student commits to honor the Code of Conduct. In addition to personally upholding these guidelines, students should support and encourage each other to act according to biblical principles. Any student who becomes aware of a serious offense should report it to a representative of the Student Life Office.

It is common among colleges and universities to impose sanctions in response to violations of policy/procedure and misconduct. If needed, the goal of corrective measures is to encourage the student to make necessary changes in behavior, limit future misconduct, and/or to protect other students. In an effort to promote student success, personal responsibility, and spiritual growth, the College reserves the ability to communicate with a student's parents and/or require participation in counseling when deemed beneficial to the student's well-being and development.

Due Process

Before addressing a serious violation of policy, due diligence will be made to investigate and verify facts regarding the alleged violation. As part of due process, a student's vehicle or room may be searched (with an occupant present) if there is a reason to believe that College standards have been violated. All searches must be approved by the Associate Dean of Men or Associate Dean of Women.

Corrective Measures

Any behavior inconsistent with the Code of Conduct will result in an appropriate corrective response.

Minor infractions will generally be addressed with minimal corrective action. However, repeated or serious offenses will require an increased level of response that may ultimately impact the student's enrollment status. Consideration will be given to the seriousness of the misconduct, any previous disciplinary issues, the level of responsibility and cooperation shown, and potential effects on the safety and well-being of others. In appropriate circumstances, counseling may be required as a supportive intervention to encourage restoration, personal growth, and healthy decision-making.

The Office of Student Life is authorized to employ one or more of the following responses to support and enforce expectations:

Counseling—personal corrective and developmental interaction that may be assigned to promote restoration, personal responsibility, spiritual growth, and healthy decision-making. Counseling provides support and guidance and supplements other disciplinary or corrective measures when appropriate.

Warnings—verbal or written communication related to specific actions that are inappropriate and must be corrected.

- Failure to meet a standard (dress, improper jewelry, etc.)
- Procedural infraction (disregarding a scheduled appointment, not tapping PCC Card or Mobile ID for event attendance)
- Failure to tap in or out properly
- Residence hall infraction (quiet hours disturbance, room job, etc.)
- Failure to follow a guideline (chewing gum, cellphone violation)
- Late or absent to college event

Charges—fines given for failure to fulfill responsibilities or for violation of regulations or restitution for damage, loss, theft, or vandalism of personal or college property.

- Traffic or vehicle violation
- Residence hall infractions (excessive room job infractions, appliances left on)
- Late in or out of the residence halls
- White Glove and White Glove re-check
- Damage, theft, vandalism
- Miscellaneous fees

Demerits—points recorded on a student’s record to limit continued misconduct, given for neglect of responsibilities, or for more serious offenses. Demerits do not carry over between semesters; however, accumulating 75 or more demerits in two consecutive semesters may result in a cancelation for the next semester. Students in leadership positions must maintain fewer than 75 demerits. Accumulation of 100 or more demerits may result in suspension.

Level 1: 10–25 Demerits

Level one infractions are normally processed through Attendance and Conduct review; however, repeated or more serious offenses will result in a meeting with a dean in the Student Life Office.

- Irresponsibility (failure to tap in/out on pass, lack of attention, causing distraction, etc.)
- Horseplay
- Disrespect
- Lack of cooperation
- Failure to follow directive
- Dress code
- Violation of policy (quiet hours, misuse of cell phone, etc.)
- Possession of [unapproved items](#)
- Unapproved music
- Physical contact
- Late or absent to a college event

Level 2: 25–75 Demerits

Level two infractions are more serious issues that will automatically result in a meeting with a dean in the Student Life Office.

- Attending a movie or concert
- Vulgarity
- Reckless behavior
- Aggressive anger/fighting
- Failure to cooperate
- Flagrant disrespect
- Disruption of a college event
- Willful disregard for directive
- Social misconduct (kissing, etc.)
- Dishonesty
- Lying on a pass
- Vandalism
- Breach of security/privacy
- Violation of off-campus mixed group policy

Level 3: 75–100 demerits

Level three infractions are major violations of policy. These infractions require an increased level of response that may ultimately impact the student's enrollment status.

- Involvement in prohibited activities
- Possession of harmful devices
- Major disruption of a college event
- Fighting or malicious behavior/vandalism
- Major violation of off-campus mixed group policy
- Going to a prohibited venue (bars, clubs, casinos)

Loss of Privilege— Temporary restrictions placed on a student's activities, privileges, leadership opportunities, or intercollegiate athletics due to a single serious violation of the code of conduct or accumulated demerits, intended to encourage accountability and support the development of better decision-making skills.

Probation—a temporary status that results in loss of leadership roles and participation in intercollegiate athletics. Continued enrollment is contingent upon maintaining fewer than 75 demerits; additional loss of privilege may apply.

- Students returning after suspension, voluntary withdraw pending discipline, or disciplinary cancelation, will automatically be placed on probation for their first semester back on campus.

Separation—Suspension or dismissal resulting in loss of access to all college functions and college-owned property. Students who withdraw while disciplinary action is pending are still required to meet all suspension conditions.

Arrangements will be made with the student to leave campus within 24 hours.

- Suspension—a mandatory separation from the College for at least one full semester to allow time for personal and spiritual growth before reenrollment. After completing the suspension, a student who desires to return to PCC must submit a written request to Admissions. Consideration requires a letter from the student, the student's parents, and the student's pastor. Conditions for reenrollment may be indicated. If accepted, the student will return on probation.
- Dismissal—a permanent separation from the College.

Review and Appeal Process

Attendance and Conduct

In general, when an alleged infraction, misconduct, or absence from a required activity is reported, a notification will be sent to the student through the Attendance and Conduct page.

Each week, beginning Friday at 5 p.m. through Monday at 12 midnight, students are required to accept or request a review of reported offenses on their Attendance and Conduct screen. Submitting an online form will generate a response from Student Life via email. After receiving a response, appointments may be made to further review the reported offense with an Assistant Dean. Appointments must be made within two weeks. Failure to process notices each week may result in demerits. Some offenses or repeated violations will be discussed with the Student Life Office. Students will be notified via email of their appointment time.

Disciplinary Appeal Committee

Students may request that a decision affecting their disciplinary record be reconsidered by completing a Disciplinary Appeal form in the Student Life Office. The written request must be submitted within two weeks of the disciplinary decision.

A Disciplinary Appeal Committee consisting of a student representative, a faculty member, and a representative from Student Life will meet, hear the appeal, and determine if the penalties are warranted. The decision of the Appeal Committee is final.

Judicial Review Committee

Involvement in prohibited activities, accumulation of 100 demerits, and extreme violations of the Code of Conduct can affect a student's enrollment status. To make a determination in such cases, a Judicial Review Committee, consisting of staff and administrative members from various departments, will review the student's behavior. The student may choose to meet with the committee and give an explanation for his conduct. The decision of the Judicial Review Committee is final.

If the student is suspended or dismissed from the College, arrangements will be made with the student to leave campus within 24 hours. Future enrollment consideration requires a letter from the student, the student's parents, and the student's pastor.

Student Rights

The following rights are those privileges afforded to all actively enrolled PCC students. Students are expected to show an appropriate level of responsibility in being aware of their rights and addressing issues personally without asking parents, family members, or other individuals to intervene on their behalf.

Non-Discrimination

Students have the right to access PCC educational programs and activities without discrimination, based upon the College discrimination policy as follows:

Pensacola Christian College offers access to its educational programs and activities based upon biblical standards and applicable laws that permit its right to act in furtherance of its religious objective. The College does not discriminate on the basis of race, color, sex, or national origin in administration of its educational policies, admission policies, and scholarship or loan programs.

Should a student feel that discrimination has taken place in violation of this policy, it is the student's responsibility to report the matter immediately to the PCC Care Office.

Anti-Harassment

Students have the right to be treated with dignity, free from harassment in any form. Students are responsible to demonstrate Christian kindness and charity in all their relationships. It is the responsibility of any student who believes that he has been the subject of legitimate harassment (not frivolous or groundless allegations) to report the incident immediately to a representative of the Student Life Office who will follow the College's due process in the investigation of the alleged harassment. Any student who is responsible for harassment will be subject to disciplinary action.

Health and Safety

Students have the right to expect the College to exercise reasonable care in providing services that promote health and safety. Students share responsibility for becoming familiar with available resources such as the Graf Clinic and Safety and Security services, making nutrition choices that support wellness, maintaining a residence hall environment that is conducive to rest and study, and promoting community safety through awareness and communication.

Access to Support and Services

Each student is afforded the personal assistance, guidance, and support needed for success at college. The PCC Care Office offers confidential support related to academics, finances, career placement, and personal concerns through trained staff dedicated to helping students achieve their goals.

Accreditation

Students may inquire regarding college compliance with accreditation policies and standards by contacting TRACS [15935 Forest Road, Forest, VA 24551; telephone 434-525-9539; email info@tracs.org].

Privacy

Although Pensacola Christian College does not accept state or federal financial aid, the institution voluntarily abides by the general guidelines of the Family Educational Rights and Privacy Act of 1974 (FERPA) (20 U.S.C. 1232g; 34 CFR Part 99) as they apply to educational records. This privacy policy is extended to all enrolled students, whether taking courses on-site or through online learning.

Other than limited exceptions described on the [PCC Website](#), requests for personally identifiable information contained in educational records will only be granted with a signed release from the student. Students also have the option to grant access to specific [Eagle's Nest](#) pages containing personal information.

Co-Curricular Opportunities

Opportunities for growth and development in social, athletic, and fine arts settings are offered through participation in or attendance at theatrical and musical performances, collegian and Eagles athletics, art and writing competitions, student outings, etc.

Resolving Student Concerns

Students may request help in resolving academic, work, or personal concerns.

Initial Action

Most concerns can be resolved informally and do not require a formal process like an appeal or grievance.

- Areas of concern should be resolved at the level closest to the issue—typically the student’s teacher, direct supervisor, or Residence Assistant.
- If additional help is needed, students should contact their department chair or division dean for academic matters, the department manager or director for work, and the Assistant Residence Manager or Residence Manager for campus life concerns.
- The PCC Care Office is also available for additional support.

Secondary Action

If a student would like to contest a personal, academic, or disciplinary decision, an appeal or grievance may be filed without fear of retaliation or recrimination. Students have the right to expect the College to uphold its policies and to administer them accurately and equitably.

Academic Appeal

Students may request that a decision affecting their academic standing be reconsidered by submitting a written appeal of the decision to their division dean, department chair, or the Registrar. Decisions that may be appealed include issues affecting program status, application of academic policy, the determination of a grade, and allegations of cheating or plagiarism.

An Appeal Committee that may include a student representative, faculty, and/or academic administrators will review the facts related to the case and determine whether the decision in question should stand. The decision of the Appeal Committee is final.

Disciplinary Appeal

Students may request that a decision affecting their disciplinary record be reconsidered by submitting a Disciplinary Appeal form in the Student Life Office. The written request must be submitted within two weeks of the disciplinary decision.

An Appeal Committee consisting of student, faculty, and Student Life representatives will meet, hear the appeal, and determine if the penalties are warranted. The decision of the Appeal Committee is final.

Grievance Report

A formal grievance may be filed after attempts to resolve the matter personally have failed. Formal grievances may regard any situation or action personally affecting the student that was caused by the violation, mishandling, or misapplication of a specific provision of a policy, rule, statute, or regulation of the College. Requests for reconsideration of decisions that affect a student's status in keeping with standing policies are not grievances and should be handled through the appeals process.

The PCC Care Office can provide a grievance form. The student will return the form explaining the problem to the PCC Care Office within two weeks of the occurrence in question. Failure by the student to comply with this time limit will constitute a waiver of the grievance. The committee will meet with the student and a response will be given within two weeks of the grievance being submitted, with the exception of winter and summer breaks. The PCC Care Office maintains all records regarding grievances. Work grievances may be filed with the Student Employment Office.

Safety & Security

Safety Responsibilities

It is incumbent upon every person to maintain awareness and make the security of our campus the highest priority. Remain alert to the safety and well-being of other students on and off campus. Illegal or unethical conduct should be reported to the appropriate Security or student services office.

See Something, Say Something

Concerns about another person's health, well-being, or whereabouts should be reported to Campus Security. Reports can be made on Eagle's Nest and are monitored during business hours. For imminent or life-threatening concerns, call Campus Security for an immediate response. Student Life personnel or the PCC Care Office can also help in different ways when made aware of a concern.

Resources & Procedures

Contact Campus Security

For any situation involving a potential threat to personal safety on campus, contact Campus Security immediately. Campus Security is available 24/7.

- To reach Campus Security from a cell phone, call 850-479-6595. A contact link is available on the myPCC app.
- Telephones or blue emergency call buttons are available in the following locations:
 - Dayroom and residence hall lobbies
 - Field house
 - Parking garage.
- To contact Campus Security through campus telephones, dial ext. 555 for emergencies and ext. 4357 (HELP) for non-emergencies.

Crisis Resources

Resources are available for individuals affected by harassment, abuse, assault, or a mental health crises. Advisors are available free of charge to provide guidance, individual support, and referral for other care off campus. For claims of harassment, abuse, or assault, Campus Security assists with reporting and facilitates connections with local law enforcement. All matters will be handled confidentially within the boundaries of the law.

Campus Visitors

PCC welcomes guests to campus and asks that visitors follow college guidelines. Upon arrival, guests should check in at the Information Desk to receive a guest badge, which is to be worn at all times while on campus. Guests may not use a PCC Card or Mobile ID to access campus facilities or services. Those driving onto campus must check in at the main gates. Visitors to the residence halls should adhere to specific guidelines outlined for residential areas.

Out of respect for the campus community, guests should follow college dress standards and may be asked to change if not appropriately dressed.

Delivery and Ride Services

Food delivery services and shopping couriers are not permitted on campus and will be turned away at the gate. However, flower deliveries are permitted and should be directed to the Information Desk. Personal ride services (e.g. Uber, Lyft, taxis) are allowed for transportation purposes and must follow campus entry and exit procedures.

Emergency Responses

In the event of an emergency requiring evacuation, lockdown, or shelter-in-place, PCC uses a campus-wide emergency notification system to deliver messages to students through multiple communication channels. To ensure the receipt of critical alert messages, contact information should remain updated on Eagle's Nest. The critical alert system provides ongoing updates during an emergency. Students should be familiar with appropriate responses to possible emergencies, make personal plans, and avail themselves of training and reporting procedures. Further information is available on Eagle's Nest and the PCC Emergency Management page.

Evacuation routes are posted near the door of each classroom, each residence hall room, and in rooms without a direct exit. Be aware that fire evacuation instructions may be rehearsed verbally and drills may be conducted periodically. Follow directions from emergency management personnel and Student Life in a timely manner.

Building Security

PCC Cards/Mobile IDs

PCC Cards and Mobile IDs provide access to residence halls, rooms, dining facilities, the Sports Center, and more. Students are expected to always have either their PCC Card or their Mobile credentials on their person. Only the card or mobile ID holder may use it, except when picking up meals for a student checked-in sick. To replace a lost or damaged card, visit the PCC Card Office (AC 112) during office hours or the Information Desk on weekends or evenings. The cost of the replacement card will be charged to an individual's student account. Funds will be transferred to the new card; however, they are not secured until the old card has been reported as lost. Do not use expired or disabled PCC Cards.

Access Control

Each campus facility is designated for a specific purpose, and only individuals with legitimate need or authorized access (card or key) are permitted entry. Doors should not be propped open under any circumstance or held open for unauthorized people. Exterior and fire doors must remain closed. Unauthorized individuals may not enter closed off areas such as roofs, mechanical rooms, or construction areas. Misuse of authorized access or keys, including duplication, is prohibited. Lost keys may incur a replacement charge. Report any suspected unauthorized access to Campus Security immediately.

Traffic & Vehicles

Pedestrians

- When walking west toward PCA, the Print Shop, or the Gathering Place, use Brent Lane or St. John Street. Abide by all railroad signals and cross the tracks only at the designated crossing. Do not walk, run, or bike under the Brent Lane overpass or on the dirt road by the railroad tracks.

- When going to and from the above locations for college events (including academic responsibilities and work), it is recommended that students walk in groups of two or more; however, mixed groups may not loiter along the way.
- If there is a train on the tracks, do not climb over or under train cars or go between them—even if the train is stopped. Do not stand close to the tracks or try to pass behind or in front of a train. If a train is stopped for a significant length of time, prohibiting arrival to work, call Campus Security.
- It is recommended that students do not walk or run off campus after dark.
- When walking on/off campus, do so via the pedestrian tap gates accessible by PCC Card.
- Use sidewalks and crosswalks on campus and do not walk in the street. Yield to all vehicles on campus.
- Skateboards, hoverboards, longboards, Onewheels, recreational scooters, roller shoes, inline skates, etc., may not be used on campus.
- Pedestrians must use stairways to access the upper levels of the parking garage.
- Do not climb fences on campus.

Vehicle Regulations

- Students must abide by campus vehicle regulations, register their vehicles with Campus Security, and display current parking permits at all times. State vehicle registration and proof of insurance must be current.
- Bicycles must be registered. Use designated racks to park and store bicycles, and bicycles should be secured with a lock.
- Vehicles and bicycles must be registered on Eagle's Nest prior to the start of the semester. Commuter students must register any vehicles that are used for their transportation to campus.
- Parking permits must be affixed according to the instructions given in the sticker packet.
- Follow all parking guidelines listed on Eagle's Nest.
- Trailers and recreational vehicles including ATVs, dirt bikes, and personal golf carts should be kept/stored off campus and are not permitted on campus.

- The registered owner is responsible for the vehicle, even when it is used by others.
- Notify Campus Security if the vehicle will be off campus for repairs or used by guests.
- Campus speed limit is 15 mph. Adhere to traffic laws while on campus.
- Music may not be played to a volume heard outside the vehicle.

Prohibited Items

To protect public safety, certain items are restricted or excluded from use or possession on or off campus property.

Weapons and Hazardous Items

Questions regarding possession or storage of the following items should be directed to Campus Security.

Items prohibited on campus:

- Fireworks
- Explosives
- Combustible liquids

Items allowed only when secured in a vehicle:

- Firearms (including Airsoft and paintball)
- Taser, stun guns, or other weapons
- Ammunition
- Swords and knives with blades longer than 3.5"

Alcohol and Controlled Substances

The PCC code of conduct prohibits association, possession, or use of alcohol and illicit drugs, including marijuana and related products. Illegal activities relating to these substances will be reported to state or federal authorities.

Unmanned Aircraft Systems

To mitigate risks to others, and to provide a reasonable expectation of privacy, the use of drones and other Unmanned Aircraft Systems (UAS) for recreational purposes is prohibited on campus.

Responsible Conduct

To maintain a safe, respectful campus community, the following actions are strictly prohibited.

Harassment/Bullying

Any behavior, regardless of intent, that demeans, threatens, intimidates, or targets another individual—whether verbal, physical, or written—is unacceptable. Harassment and bullying may include, but is not limited to

- Name-calling, slurs, or derogatory jokes
- Threatening behavior or intimidation
- Sexual comments or advances
- Inappropriate or unwanted physical contact
- Offensive or demeaning remarks related to race, sex, ethnicity, or other characteristics
- Repeated unwanted attention or communication
- Interference with a person's ability to participate in campus life

Disorderly or Reckless Behavior

Reckless conduct that endangers people or property—such as horseplay—is not permitted. Students may not participate in demonstrations, petitions, protests, or riots, whether on or off campus. These actions disrupt the peace and safety of the college environment.

Tampering with Alarm Systems

Alarmed doors and fire alarms are clearly labeled and may not be used except in emergencies. Tampering with alarmed doors or safety equipment is considered a serious offense. Altering or interfering with fire alarms is a criminal offense punishable by law; students who do so will be held fully responsible for potential repair costs.

Legal Protections & Responsibilities

All state and local laws apply both on and off campus. Violations of laws mentioned below may result in disciplinary action or legal consequences.

Safety in Private Spaces Act

Florida Statute 553.865, “Safety in Private Spaces Act,” prohibits individuals from using restrooms or changing facilities designated for the opposite sex unless authorized to do so as defined in the statute. Willfully entering or refusing to leave when asked to do so by school personnel or law enforcement may result in disciplinary action.

Protection of Personal Property

Students are responsible for protecting their personal items and should take appropriate precautions to prevent loss or damage.

- Secure laptops with a password and/or a small locking device.
- Use locks for personal items stored in campus lockers.
- Do not leave personal belongings in hallways or stairwells.
- Do not handle another student’s possessions without permission.

Notice of Liability

Pensacola Christian College is not liable for theft, damage, or loss to any personal property of students under any circumstances including the event of a catastrophe such as, but not limited to, windstorm, flood, hail, riot, civil commotion, explosion, fire, smoke, and vehicle or aircraft accident.

Administrative Withdrawal for Health and Safety

Any student who poses a threat to themselves or others will undergo mandatory assessment to consider appropriate measures to support and protect health and safety. Those who refuse mental/physical health assistance or who need other professional care may be subject to involuntary withdrawal.

Beach Hazards

To spend time at the beach safely, keep these things in mind:

- The sun's rays reflecting off the white sand can cause extreme burning—use plenty of sunscreen and drink lots of water.
- Be familiar with the beach flag warning system. Swimming on the sound side is recommended rather than in the Gulf of America. The Gulf is famous for riptides that can prove fatal.
- For current surf conditions, check myescambia.com or call 850-932-SURF.

Riptide and undertow are caused when strong surf washes a narrow trench through a sandbar. Water caught in this trench creates a turbulent, fast-flowing current that pulls a swimmer into deep water and away from the beach.

Swimmers caught in a riptide or undertow should not panic, fight the current, or attempt to swim straight to shore. Riptides and undertows are narrow, usually only a few feet wide, and the outward pull diminishes the farther one gets from shore. If you are caught, remain calm. When the current's pull weakens a little, swim parallel to the beach until you break free from the current, then swim to shore.

If you see someone struggling in the water, call 911 immediately. For the best safeguard against beach drownings, watch for posted flag warnings for surf conditions.

Residence Hall Students

Residence Hall Life

Housing

Rooms may have two to four occupants. Each room has twin-size beds, closet and dresser space, a desk, chairs, shelving, and a mini fridge with freezer. The room may have an adjoining suite with a shared connecting bathroom.

Individuals who have already completed a bachelor's degree from PCC may request to be placed in [23-and-older housing](#) even if they are under 23.

Residence Hall Room Personalization

Students are encouraged to personalize their residence hall rooms in a way that creates a comfortable living environment while preserving college property. Only approved, removable hanging products designed for lightweight decorations may be used. Students are financially responsible for any damage caused by the installation or removal of approved or unapproved products.

The following guidelines apply:

Permitted: Removable mounting putty, non-marking poster tack, and magnetic products on metal surfaces. Recommended products include Gorilla Mounting Putty, Plasti-Tak, standard Command™ Poster Strips, lightweight Command™ Clear Decorating Clips, and magnetic products on metal surfaces. Push pins and thumbtacks may be used on designated room bulletin boards only.

Not permitted: Any product that punctures the wall (including nails, screws, staples, thumbtacks, and push pins) or any unapproved adhesive, mounting product, or wall covering that may damage walls or finishes.

For questions regarding whether a product is acceptable, check with your Residence Assistant or Residence Manager. The office of Student Life may update the list of permitted and not permitted products.

At move-out, remove all decorations and mounting putty or poster tack. Leave approved Command™ adhesive strips and clips attached to the wall for college staff to remove.

Building Amenities

Each residence has laundry and storage rooms, a convenience store (Pelican for women; Gearbox for men), and prayer rooms. Fitness rooms are available for women in Bradley, Dixon, and Griffith Towers. Music practice studios are available in Bradley Tower and the VPA for women, and Rice and Young Towers for men. Vending areas, ice machines, microwaves, vacuums, and print stations are also available. For specific information regarding amenity location, usage guidelines, and times, see [Eagle's Nest](#).

Assistance

A number of individuals are in place to help make the college on-campus experience a positive one. Residence Managers (RMs), Assistant Residence Managers (ARMs), and Residence Assistants (RAs) serve as a positive example and provide accountability to the College Code of Conduct. They are readily available in each residence location and are also responsible for maintaining an appropriate, healthy atmosphere in each hall. The Student Life Department oversees residence hall operations and develops living and learning communities that support personal growth and academic success.

Roommate Collaboration

As part of living in a Christ-centered community, students are expected to respect the boundaries of others and practice kind communication. Room space must be equally divided based upon the number of occupants, and beds may not be reserved for others.

When conflicts arise, concerns should be addressed directly and respectfully with those involved. Rather than relying on parents or friends to resolve concerns if a resolution cannot be reached, Residence Assistants (RAs) or the Residence Manager (RM) are available to assist in identifying an appropriate [solution](#).

Roommate Requests & Changes

Roommate requests for the school year may be made from May to July through the [eRezLife system](#). New students may meet with Student Life (AC-3) during Opening Weekend if there is a question regarding room assignments.

[Room change requests](#) for returning students are considered after the first week of classes. Reasonable effort to adjust to a new living environment is expected before a room change request is submitted. For an extreme situation (such as health concerns), students should talk to their [Residence Manager](#).

A \$50 room change fee will be applied for any room change after check-in. Students who change rooms without approval from Student Life are subject to a \$100 fine.

Residency Status

Administrative approval must be granted for students taking fewer than 12 credits to live in the residence hall. See the [Registrar](#) for exceptions.

Students whose circumstances necessitate withdrawing from the College are to go to the Student Life Office during regular office hours within 24 hours of leaving to formally withdraw. Those withdrawing over the weekend should go to the office the Friday before.

Concerns or questions related to residence hall life should be directed to the [Residence Manager](#), Assistant Residence Manager, or the [Student Life Office](#).

Daily Activities

Room Cleanliness

Residence hall cleanliness standards support a healthy, orderly living environment and require consistent personal responsibility. Inspections will be performed by the RA and the RM, and photos of room infractions may be taken for review and accountability. Expectations for completing each room job can be found on [Eagle's Nest](#).

Specific duties and inspection times are as follows:

Monday and Thursday at 10 a.m.

- Trash emptied*
- Clutter removed
- Beds made (unoccupied beds must remain free of clutter)
- Bathroom/room sink cleaned
- Toilet cleaned

*A trash chute for disposable items is on each floor at the end of the hall. Larger cardboard boxes should be broken down and placed in designated locations in each building. Since Styrofoam pellets will blow away when the dumpster is emptied, students should place them in a container before disposing of them.

Friday at 11:30 p.m.

- Shower/curtain cleaned*
- Mirrors cleaned
- Room and bathroom floors cleaned
- Refrigerator wiped down (inside and out)

*Showers that do not pass inspection will be rechecked daily, and the student assigned to clean the shower may receive infractions or demerits for each day the shower does not pass inspection.

Room Inspection Fines

Students who have chronic difficulty with room cleanliness/clutter or safety [violations](#) will be subject to a \$10 fine for each infraction after the 5th total infraction is incurred.

Daily Residence Hall Schedule

To reduce congestion on campus and allow for prompt arrival at required events, students must be out of the residence halls by the following times:

- Chapel and required meetings Mon.–Fri., 9:55 a.m.
- Morning services (Sun.): 8:55 a.m.
- Evening service (Sun.): 5:40 p.m.
- Mid-week service (Wed.): 6:40 p.m.
- Twenty minutes prior to other campus-wide activities

Residence halls open at 5 a.m. Only students with scheduled work or an approved pass should leave their buildings before 5 a.m. Return to your own residence hall by 10:25 p.m. Sunday through Thursday and 11:25 p.m. on Friday and Saturday.

Fines

Those who have chronic difficulty leaving/returning to their residence halls on time will be subject to a \$5 fine for each infraction after the 5th. Returning to the residence halls after 11 p.m. Sunday through Thursday and midnight on Friday and Saturday without authorization will incur a \$15 fine each time.

Prayer Group/Hall Meeting

Prayer Group is led by a student Prayer Leader (PL) on Thursdays at 10:30 p.m. for the purpose of prayer and spiritual encouragement. Occasionally, RAs will give announcements and a short devotional during Hall Meeting in place of Prayer Group. Students should be respectful and attentive throughout.

Voluntary prayer groups will be hosted by the Prayer Leader at 10:30 p.m. on Mondays and Tuesdays. Students are encouraged to make a purposeful effort to strengthen their own spiritual walk during these times of prayer.

Quiet Hours

Quiet hours begin at 11 p.m. Sunday through Thursday and midnight Friday and Saturday. At the start of quiet hours, individuals should be present in their room until their RA has come through to verify their presence.

During quiet hours:

- The main overhead room lights must be turned off.
- Noise must not be audible outside the room.
- Individuals may study quietly using a personal lamp.
- Residents should remain in their rooms or on their own floor until Residence Halls reopen.

Following the RA check, students may return to their dayroom for quiet study. Consideration for others' rest must be maintained at all times. Only those with early-morning work responsibilities should leave their residence hall prior to 5 a.m.

Building Access & Safety

Residence Hall safety depends on vigilance, cooperation, and adherence to established security procedures. The following standards protect individuals, facilities, and personal property.

Access

- Entry to residence halls requires use of a PCC Card or Mobile ID at the exterior door reader. A PCC ID must be presented upon request by Safety and Security, Student Life, or a lobby attendant. PCC Cards also provide residence hall room access. Roommates, RAs, and authorized college personnel also have access to the room.
- For safety purposes, do not assist anyone in entering the residence hall when it is closed. Those who need access to the residence hall may do so through Safety and Security (850-479-6595) when there is no lobby attendant.
- First contact roommates, suitemates, or RAs if locked out of an assigned room. Safety and Security may also be called to unlock the room; however, this service will incur a \$5 charge.

Fire Safety

Visible smoke or fire:

- Remain calm.
- Pull the closest alarm and call Safety and Security or 911.
- Evacuate the building immediately; do not stop to collect belongings.
- Never attempt to fight a fire.

Emergency evacuations or drills:

- Fire evacuation instructions may be rehearsed verbally and drills may be conducted in residence halls periodically.
- Evacuation routes are posted on the back of each residence hall room door.
- If the fire alarm sounds, exit the building immediately using the nearest stairway. Do not use elevators.
- Once outside, follow directions to a designated waiting area. Always move across the street from the building to allow room for emergency responders. Do not re-enter the building until officially notified that it is safe.

Safety and Privacy in Residence Halls

- To reduce risk of fire and conserve electricity, lights, fans, hair-care items, and irons must be turned off when no one is in the room. Safety checks are performed each time the residence hall is cleared. Safety violations are reported as residence hall infractions, and a \$10 fine is entered for each infraction after the 5th.
- False fire alarms resulting from negligence or misconduct may result in fines and/or demerits.
- Reckless behavior, running, or excessive noise is not permitted in the residence hall.
- Do not unlock windows, prop open room doors or exterior doors, or alter lock mechanisms.
- Beds may not be stacked three high, separated, or elevated on top of any kind of riser.
- Do not enter another residence hall room unless an occupant of that room is present.
- Close room blinds before sunset.
- For additional information refer to [Protection of Privacy](#).

Visitors

- Students may not be in the residence halls of the opposite sex.
- Guests must sign in at the residence hall lobby desk and be escorted by the student they are visiting. They must sign out and leave when the building closes.
- Other than the opening and closing of the semester, male guests are not permitted in women's residence halls, and female guests are not permitted in men's residence halls.
- Babysitting in residence halls is not allowed.
- Children five years of age or older should not be taken into a residence hall of the opposite sex.
- All non-residents of the building must leave when the building closes.

Maintenance & Damages

Residence hall occupants are expected to care for the room entrusted to them during the school year and are responsible to protect against potentially harmful conditions and any activity that might result in damage or injury.

Each occupant will review the physical condition of the assigned room and complete a [Room Condition Report](#) at the beginning of each semester. As part of checkout in December and May, RAs will review Room Condition Reports and compare damages that have occurred during the semester. Charges for repair will be assessed to the responsible party and if not determined, each roommate will share in the cost of repair.

The information below will be helpful to avoid incurring repair charges.

- A protective layer should be placed between metal hangers and doors, hinges, or frames.
- Unfinished paintings and sculptures may not be taken into residence halls and must be kept in classrooms or lockers.
- Do not hang items from the ceiling, smoke detector, thermostat, light fixtures, or sprinkler heads. Be sure to keep items 18" away from sprinkler heads, fire alarms, and any emergency speakers.
- Do not remove or cover smoke detectors and emergency speakers.
- Tampering with thermostats may result in restitution up to \$700.
- Leave at least 12" of space in front of A/C vents to maintain proper air flow.

- Door locks broken due to tampering or reckless behavior may incur restitution up to \$800.
- To avoid malfunctions, do not prop or hold elevator doors open.
- Do not use Drano or other commercial drain openers to clear clogged drains. Report clogged drains immediately to your RA, lobby desk worker, or Safety and Security.
- Since the Florida tropical climate necessitates the use of preventative measures to combat insects inside buildings, white insect tablets (which resemble aspirin tablets) may be seen. It is important that these be left in place and not discarded.
- Window curtains are permissible, but no other decorations or writing should be placed on the windows.
- Only battery-operated or LED decorative lights are permitted.

Maintenance requests may be submitted on [Eagle's Nest](#). Emergency maintenance situations should be reported immediately to the RA, lobby desk worker, or Safety and Security. Additional assistance is available through the Maintenance Help Desk (extension 1042; Monday–Friday, 7:30 a.m.–4:15 p.m.) or Emergency Maintenance (extension 4357; nights and weekends). Emergency needs include water leaks, electrical issues, and clogged drains/toilets.

Routine measures are taken to maintain college facilities and to respond to problems that arise. College personnel may enter any college building at any time, including residence halls, to perform routine maintenance, clean, make repairs, respond to an alarm or emergency, etc. To protect privacy and safety, male personnel will be escorted when entering women's residence halls, except in emergencies requiring immediate access.

Essentials

Since space is limited, coordination with roommates is recommended prior to purchasing shared items such as trash cans and cleaning supplies. Many common items may be purchased locally or at the Campus Store.

Essentials

- Bible (KJV)
- Clothing
- Twin XL bed sheets, pillow, and blanket
- Towels
- Clothes hangers (stackable hangers recommended)
- High-efficiency (HE) liquid laundry detergent, laundry bag or basket
- Personal care items (toothbrush, soap, toilet paper, etc.)
- Outerwear and shoes for rainy and cooler weather
- Umbrella
- Photo ID
- Social Security Card (for student workers)

Optional Ideas

- Tablet or Laptop/Laptop lock
- Chargers, extension cords, and power strips (no outlet multipliers that plug directly into the outlet)
- Storage
 - Under-bed storage (up to 7" tall)
 - Small plastic drawers
 - Shoe holders
 - Small safe for valuables
- Room Supplies (coordinate with roommates)
 - Ironing board and iron
 - Trash can
 - Cleaners
 - Toilet brush
- Personal-sized appliances
 - Coffee maker (Coffee makers should be Keurig-style with no open heating element.)
 - Crock pot
 - Hot pot
 - Air Fryers
 - Rice cooker

- Popcorn popper
- Blender
- Fan
- Personal Items
 - Sewing kit
 - First aid kit
 - Non-chlorinated bleach
 - Dryer sheets/fabric softener
 - Microwave-safe plates, bowls, cups, etc.

Items to Leave at Home

- Weapons: guns (including Airsoft), Tasers, stun guns, swords, and knives longer than 3.5 inches
- Hazardous items: combustible fluids, matches, lighters, candles, incense, and fireworks
- Items with open or external heating elements: traditional coffee makers, grills, hot plates, electric skillets, electric burners, induction cookware, waffle makers, toasters, and toaster ovens
- Pressure Cookers and Instant Pots
- Humidifiers and space heaters
- Items with divisive symbols
- Wax warmers
- Pets (including fish)
- Hoverboards
- Dumbbells or weights
- Chin-up bars
- Personal network equipment (including hubs, switches, routers, repeaters, bridges, etc.)
- TVs/monitors over 32 inches
- Refrigerators
- Large furniture such as sofas, chairs, and tables

Going Off Campus

The Pensacola area has many dining, shopping, and recreation options. To promote safety and to provide accountability, as well as a record in case of emergency, the following off-campus procedures have been established and take effect at semester check-in.

General Off-Campus Guidelines

- College expectations for dress and conduct apply, even when on a pass.
- Certain locations are prohibited for reasons of safety or testimony. Discretion and common sense should be exercised when planning off-campus activities. For questions concerning whether a location or event is appropriate, stop by the Student Life Office (AC-3) for guidance.

Procedures

Two methods are used to check out when going off campus: Tap N Go and Passes.

Tap N Go

Tap N Go is generally used when leaving campus alone or with others of the same sex for a destination within 50 miles and does not require pre-approval. To initiate Tap N Go, navigate to the [Going Off Campus](#) page or use the touch screen computer located at each residence hall lobby desk, and select the destination from the options available. Tap “Check Out” to indicate departure. The screen will display the required return time. Upon return, tap in through Eagle’s Nest or at the lobby computer to indicate reentry to campus. A PCC Card or Mobile ID is needed when using the lobby computers.

For safety, all students are encouraged to use Tap N Go when going off campus as this information is helpful in the event of an emergency.

Passes

Passes are required when leaving campus in a mixed group, missing required activities, traveling beyond 50 miles, visiting a private residence or hotel, or remaining off campus overnight. The three primary types of passes are 3+ Passes, Day Passes, and Overnight Passes.

Pass requests are submitted on Eagle’s Nest and require approval prior to departure. Follow the prompts and provide all required information before submitting. An email will confirm when the pass has been processed. Allow 2 hours for a pass to be processed. Pass status can be viewed on Eagle’s Nest at any time.

If a pass requires parental permission, it can be sent via email to pccstudentpermissions@pcci.edu. To prevent delayed pass approval, send parental permissions 24 hours or more in advance of pass submission.

After pass approval, navigate to the Going Off Campus page or use the touch screen computer at a residence hall lobby desk to check out, indicating departure from campus. The pass will be available for use at the leaving time listed, and the screen will provide a reminder of the required return time. Upon return, tap in through Eagle's Nest or at the lobby computer to indicate reentry to campus. A PCC Card or Mobile ID is needed when using the lobby computers.

Missing Required Activities

When submitting a pass that extends through a required event, follow the guidelines listed below:

- List any required events you are requesting to miss.
- Requests to be absent during a required event should be taken to the Student Life Office (AC-3) prior to submitting the pass.
- A pass may be obtained to miss on-campus Sunday services one time per month if visiting with family or staying off campus overnight. Requests for exceptions should be taken to the Student Life Office.
- Arrangements must be made for assigned room cleanliness responsibilities prior to departure.

Day Trip Guidelines

A day trip is when a student is departing and arriving back to campus prior to residence hall closure. Students are expected to use academic and recreational facilities on the PCC campus and should not go to other college campuses to use their facilities or equipment.

Follow the specific guidelines found in the charts below for the group and destination.

Alone or with others of the same sex

Group	Destination	Guidelines
Students 18 years or older may leave campus alone or with others of the same sex.	Shopping, restaurants, and general attractions within 50 miles of PCC	Use Tap N Go.
Students under 18 years of age must be with at least one additional person of the same sex when leaving campus.	Shopping, restaurants, and general attractions within 50 miles of PCC	- Use Tap N Go if the second person is a student. - Submit a Day Pass if the second person is a non-student.
All students	Beach - Men must go to Park East Beach. - Women must go to Park West Beach.	- Use Tap N Go. - A group of at least 3 students of the same sex is required for safety reasons. - Leave the beach no later than sunset. - See Eagle's Nest for additional information regarding beach hazards.
	Private Residence / Hotel	- Submit a Day Pass. - May visit a single person of the same sex or a married couple.
	Master Clubs	Tap N Go to "Christian Service"
	Farther than 50 miles	Submit a Day Pass.

Mixed Groups

Mixed group policies apply when going off campus with someone of the opposite sex, including someone who is a non-student or commuter student. A pass is always required. The following general guidelines apply to all approved mixed groups.

- Local destinations are limited to Pensacola, Milton, Pace, Gulf Breeze, and Cantonment.
- Mixed groups may not meet at the park after dark or at the beach.
- A chaperone, defined as a student's parent, grandparent, or a PCC-approved chaperone, is required when leaving the local area or visiting a married couple's private residence or hotel. Students may travel together if a chaperone is present in the vehicle.
- Students may never be in a residence or hotel room of a single person of the opposite sex, even with a chaperone.
- Groups utilizing the Shopping Shuttle for transportation must obtain the correct pass and stay in an approved group after departing the shuttle.

Mixed Groups of 3 or more

A minimum of 3 people is required to form these approved groups. Additional members including non-students may be added to the group and must be listed on the pass. Students must stay together in approved groups of at least 3 at all times.

If a group contains 3 or more undergraduate students, submit a 3+ Pass. This pass is processed within 30 minutes. Pass options must be read and marked accurately for successful submission. Each student will receive a copy of the pass via email and is responsible to ensure the pass meets policy before tapping out.

Group	Destination	Guidelines
3 or more undergraduate students	Local shopping, restaurants, and general attractions	• Submit a 3+ Pass. • May not ride in the same vehicle unless a graduate student, graduate assistant, staff, faculty, or alumnus in good standing is joining the group and is in the vehicle
A group of 3 consisting of undergraduate students, graduate students, graduate assistants, staff, faculty, or alumni in good standing	Local shopping, restaurants, and general attractions	• Submit a Day Pass. • Students and/or non-students may ride together if a graduate student, graduate assistant, staff, faculty, or alumnus is in the vehicle.
Christian Service	Service destination	• Use Tap N Go. • If permission has been granted for your Service to go in a mixed group, at least 3 people must be in the vehicle when driving together.
Any Group	Outside the local area Married couple's private residence/hotel	• Submit a Day Pass. • A chaperone is required.

Mixed Groups of 2

Group	Destination	Guidelines
With your fiancé* <i>*Student or non-student. To qualify for this pass, engaged couples must have a set wedding date within 1 year of the request.</i>	Local shopping, restaurants, and general attractions	• Submit a Day Pass. • To request this pass, visit the Student Life Offices. • A one-time parental permission is required for both students. • <u>May ride in the same vehicle</u>
	Out of the local area or a married couple's private residence/hotel	• Submit a Day Pass. • A chaperone is required. • Either fiancé's parent may chaperone. • May ride in the same vehicle
With a 23 or older student	Local shopping, restaurants, and general attractions	• Submit a Day Pass. • A one-time parental permission is required for the student under 23. • May ride in the same vehicle • If both students are 23, parental permission is not required; however, a pass is.
With a graduate student, graduate assistant, staff, faculty, or alumnus in good standing	Local shopping, restaurants, and general attractions	• Submit a Day Pass. • Parental permission not required • May ride in the same vehicle
With your sibling	Local shopping, restaurants, and general attraction	• Use a Sibling Day Pass. • May ride in the same vehicle
	Married couple's private residence/hotel	• Submit a Day Pass. • A chaperone is not required.
	Beach	• Use a Sibling Day Pass. • Seek direction from the Student Life Office on beach locations. • See Beach Procedures for additional information.
With your cousin	Local shopping, restaurants, and general attractions	• Submit a Day Pass. • May ride in the same vehicle
	Married couple's private residence/hotel	• Submit a Day Pass. • A chaperone is not required.
All other groups of 2	Any location	• Submit a Day Pass. • A chaperone is required.

Overnight Trip Guidelines

An Overnight Pass is needed when returning after midnight or staying off campus. This pass may be obtained to stay with a student's own family (parent, grandparent, brother/sister, or aunt/uncle) or with a student of the same sex and their family. This pass must be submitted at least two hours prior to departure to allow sufficient time for processing.

- When staying with another student and their family, students under 21 years of age must have permission from their parent and a parent of the student they are staying with.
- When driving in a mixed group, there must be at least 3 people in the vehicle.
- Drivers must plan to arrive at their destinations by midnight and may not travel beyond 500 miles.
- When returning by car, avoid traveling at night and plan to arrive on campus before residence halls close.
- Individuals are responsible for reviewing hall announcements missed while on an overnight pass. Check the floor bulletin board for announcements upon return.
- Arrangements must be made for assigned room cleanliness responsibilities prior to departure.

Holiday exceptions to overnight pass policies are only made for Thanksgiving/Easter breaks to allow for extended stays. These exceptions will be posted along with the Holiday Procedures on Eagle's Nest. Any other special situations should be taken to the Student Life Office (AC-3) prior to submitting the pass.

Other Pass Types

Class Cuts Pass

Review [class cuts requirements](#) before making travel arrangements. This pass must be submitted at least two hours prior to departure to allow sufficient time for processing.

Senior Cuts Pass

Before making travel arrangements, review the [Senior Cuts](#) requirements. This pass is processed during normal business hours. To prevent delayed pass approval, send required documentation in advance of pass submission.

Permanent Work/Church Pass

Blanket approval is granted for employment or an approved church, allowing tap-out privileges without submitting a separate pass for each occurrence. A new pass must be submitted each semester to reflect the current schedule. Passes submitted in the evening or on weekends will be processed the next business day.

- An exception to attend a local, home church is requested through the Student Life Office. Once approved, submit a permanent church pass.
- Permanent work passes must align with Off-Campus Employment Guidelines. Tap out prior to leaving campus each time.

Off-Campus Employment Guidelines

The following guidelines apply to residence hall students when seeking off-campus employment:

- Submit employer documentation, including work schedule, place of employment and supervisor contact information, to StudentWorkPasses@pcci.edu.
- Employment must allow for attendance at required chapel services or video chapel.
- Off-campus employment is not permitted on Sundays.
- Work responsibilities may not conflict with the Code of Conduct (i.e., serving alcoholic beverages or handling pornographic material).
- If possible, work schedules should be confirmed prior to course registration to avoid conflicts. Employment may not interfere with required college events.
- Women whose jobs require them to wear pants should go directly to and from their vehicle when leaving or returning during smart casual hours.

Students may leave campus for work responsibilities as early as 3:30 a.m. and must return Monday through Saturday by midnight.

Required Events

Because certain on-campus activities require all students to attend, passes are not granted for the following days. To avoid conflicts, students are responsible to check the [Activities Calendar](#) prior to planning a trip.

Fall

Opening Convocation	Aug. 30–Sept. 2
Fine Arts	Oct. 10
White Glove	Oct. 30
Fine Arts	Nov. 19–21*
Final Exams	Dec. 14–17
End of Semester White Glove	Dec. 16
Semester ends at 1 p.m.	Dec. 17

Spring

Opening Convocation	Jan. 24–27
Bible Conference	Feb. 24–26
White Glove	Mar. 5
Fine Arts	Apr. 29–May 1*
Final Exams	May 10–13
End of Semester White Glove	May 12

**Attendance is required for one of these performances.*

End of Semester

Refer to the [Academic Calendar](#) for end-of-semester planning and residence hall departure deadlines. Final exam schedules are available on Eagle's Nest one month after classes begin. Students should confirm work and exam schedules before making plans to leave at the end of the semester.

Fall Semester

Exams are scheduled through 1 p.m. on the Thursday of final exam week. Departure may begin after Wednesday's closing convocation provided final examinations are completed, residence hall checkout is finalized, and all work responsibilities are fulfilled.

Fall room and board coverage ends after lunch on the last Thursday of the semester.

Spring Semester

Exams are scheduled through 1 p.m. on the Thursday of final exam week. Departure may begin on Thursday after completion of final examinations, official residence hall checkout by appointment, and fulfillment of all work responsibilities.

Spring room and board coverage ends after lunch on the last Friday of the semester.

Early Checkout

Students who need to leave early due to extenuating circumstances may request to leave early through the Student Life Office. Requests must be submitted no later than two weeks before the close of the semester. A \$50 fee may be incurred for an early White-Glove check or early checkout appointment.

Late Departure

Room and board charges (\$40 per day) will be incurred for individuals who stay overnight on the semester [end date](#). All meals through breakfast the following morning are included. Additional meals will incur the regular price for each meal. Those required to work on campus until 4 p.m. or later will not be charged for that night.

23 & Older

Housing

Students 23 and older who choose to reside on campus may be assigned to a designated residence hall or floor unless otherwise requested. Students 30 and older will be housed together and may not request to live with younger students in other locations.

Students may live off campus in accordance with the [Commuter Student Eligibility](#).

Attendance Responsibilities Collegian

Collegian meetings are optional for students 23 and older. During collegian meeting times, they may stay in their room, leave campus, or go to The Palms, Library, or computer labs.

Campus Church Bible Study Groups

Older students may attend the Campus Church [Bible Study Group](#) of their academic classification, the 23-and-older class, or the senior Bible Study Group of their choice.

Off-Campus Guidelines

Students 23 and older may go off campus alone with non-students, commuter students, or other 23-and-older students of the opposite sex without a chaperone provided they have an approved pass. They may also go off alone with a residence hall student under 23 of the opposite sex, provided that student has parental permission and with an approved pass. Groups may not leave the local area (i.e., Pensacola, Milton, Pace, Gulf Breeze, Cantonment). Additionally, mixed groups may not meet at parks after dark, the beach, or private residences/hotels.

Twenty-three and older students may stay off campus after receiving an approved pass; however, accommodations should be appropriate and may not include staying overnight with a single person of the opposite sex.

Commuter Students

Commuter students are encouraged to participate in campus sports and performing arts, interact with friends, and take advantage of available student resources intended to promote spiritual, intellectual, and social growth.

Commuter students are expected to read and abide by the entire Handbook (with the exception of residence hall policies), live according to the PCC [Code of Conduct](#), and are encouraged to be involved in the overall college experience. Additional procedures outlined below are unique to commuter students.

Commuter Student Eligibility

Single students 23 and older may live off campus alone or with others of the same sex. Students under 23 may live with parents, grandparents, or a married aunt and uncle. Approval to live with grandparents or a married aunt and uncle must be given by the student's parents and the Student Life Office. Married students reside off campus.

Residency change requests may be made through [Eagle's Nest](#).

Attendance Requirements

Attendance for the following activities is recorded via PCC Card or Mobile ID tap unless otherwise specified. Tap at the designated locations prior to the start of each of the following events.

Opening Convocation

Opening Convocation each semester is required for all students including those approved to attend an off-campus church. Times and dates are found on the [Calendar](#). Tappers will be located at the Crowne Centre main atrium desk.

Campus Church

All [Campus Church services](#) and the [Bible Study Group](#) corresponding to academic classification are required. Married students may also choose to attend a [Campus Church Adult Bible Study Group](#). Bible Study attendance is recorded at each location via PCC Card/Mobile ID tap or attendance form. Sunday services may be missed once per month for special occasions pending an approved pass.

Residents of the area who have been established in a local church prior to enrollment may request an exception through the Student Life Office.

A [monthly church attendance form](#) must be submitted by the fifth of each month.

Chapel

Students attend chapel Monday, Tuesday, Thursday, and Friday at 10:05 a.m.; commuter students who are on campus or attending classes or on-campus work before 12 noon are required to attend chapel. On those days when chapel attendance is required, tap your PCC Card or Mobile ID for attendance at the third-floor balcony main doors and sit in the commuter student section.

Individuals assigned to work or who have an academic requirement during chapel must attend video chapel the same day. See [Eagle's Nest](#) for locations and times.

Student Body/Class Meetings/Collegian Meetings

Student Body, class meetings, and collegian meetings are required activities. For Student Body, follow the direction of ushers for seating. [Class](#) and [collegian meeting](#) locations are posted on Eagle's Nest. Tap for attendance at class meeting. Collegian attendance is recorded via attendance form.

Exception: Married students and commuter students 23 and older are not required to attend.

Fine Arts Series

Those enrolled in twelve or more academic hours must reserve tickets and attend all Fine Arts Series. Although part-time students are not required to, they may reserve tickets and attend if they choose. Children under 6 will not be admitted.

Bible Conference

Individuals taking twelve or more credits must attend all Bible Conference services. Students taking fewer than twelve credits must attend two services per day.

Closing Convocation (Fall)

Students who have a final exam prior to 12 noon on Wednesday morning must attend the 10:05 a.m. Closing Convocation service and tap their PCC Card/Mobile ID for attendance at the third-floor balcony.

General Guidelines

Illness

Sick students should [check in](#) before their next required activity (class, church, chapel, etc.) each day they are sick, and should plan to recuperate at home for the remainder of the day.

It is the student's responsibility to notify their work supervisor prior to their scheduled work time. You should notify your faculty by submitting a [Class Absence Notification Form](#). Follow up with your instructors for missed assignments. See the [Attendance Policy](#) for information about accumulated absences.

[Graf Clinic](#) services are available. Commuter students are charged \$25 per visit (charged to the college account). Failure to attend a scheduled Graf appointment will incur a \$20 fee. See the [catalog](#) for additional fee information.

Submitting a Pass

A [pass](#) is needed when missing required activities or when meeting a residence hall student of the opposite sex off campus. Pass requests are submitted on Eagle's Nest. Commuter students are required to check out on their pass, indicating that it has been used. Check out by navigating to the [Going Off Campus](#) page and following the prompts. Failure to check in/check out on a pass may result in a warning or demerits.

Off-Campus Employment Guidelines

The following guidelines apply to commuter students when seeking off-campus employment:

- Employment must allow for attendance to chapel or video chapel.
- Off-campus employment is not permitted on Sundays.
- Work responsibilities may not conflict with the code of conduct (i.e., serving alcoholic beverages or handling pornographic material).
- If possible, work schedules should be confirmed prior to course registration to avoid conflicts. Employment may not interfere with required college events.

Beach Procedures

Below are guidelines specific to going to the beach:

- Men should go to Park East Beach.
- Women should go to Park West Beach.
- For safety, stay together in a group of at least three and leave the beach no later than sunset. Tap out together using Tap N Go.

See [Eagle's Nest](#) for additional information regarding beach hazards.

Visiting in the Residence Halls

Commuter students are welcome to visit in the residence halls; however, they should show their current PCC Card or Mobile ID and sign in at the residence hall desk. Additionally, they should be escorted by a resident at all times and leave prior to the building closing.

Single Commuter Students

Since protecting one's testimony is vitally important, students may not visit in the home or hotel room of an unmarried member of the opposite sex; mixed groups may not go to the beach or be at local parks after dark. When going off campus with a residence hall student, ensure that mixed group guidelines are met.

Married Students

Married students live off campus; however, they may be involved on campus in many ways, like watching sporting events, using the library, attending church services, visiting with friends, shopping at the Campus Store, or eating at The Palms. Their immediate family is also welcome to enjoy West

Campus (times and directions are found on [Eagle's Nest](#)). As a part of the PCC family, spouses should maintain the same standards as students while on campus, and never contribute to the delinquency of a student.

Children third grade and under are not permitted to be in the library unless they are with a tour. Only children enrolled at PCA in grades 4–12 may use the College library. Additional guidelines are available at the Circulation Desk.

Married commuter students are not required to attend Student Body, Class Meetings, or Collegian Meetings.

End of Semester

Final exam schedules are available on Eagle's Nest one month after classes begin. Exams are scheduled through 1 p.m. on the Thursday of final exam week. Requests to reschedule a final exam due to extenuating circumstances must be submitted through the Student Life Office no later than two weeks prior to the close of the semester. A \$50 fee per exam may apply.

Meals

Commuter students are welcome to eat in campus dining facilities. Meals can be purchased individually at the Four Winds or Varsity, or a meal pass can be purchased from the Business Office for \$635 per semester which includes additional access to Grab N Go. This pass can be used for any meal through the week with the following guidelines:

- 5 scans per week maximum
- 3 scans per day maximum
- 1 scan per meal maximum

If students bring lunch from home, they are welcome to eat in the Commons or outside.

Facilities & Services

Around Campus

Buildings and Recreational Facilities

The Lord has blessed Pensacola Christian College with a beautiful campus that incorporates all the best things in college life—a setting for spiritual growth, facilities and resources to achieve academic success, and environments for students to relax and enjoy the company of others. See the [campus map](#) and [facilities page](#) on Eagle's Nest for hours and locations.

Academic Buildings

Most classes are held in the Academic Center (AC), Visual and Performing Arts building (VPA), and MacKenzie Building (MK). Building guidelines are as follows:

- Only students whose academic area requires it may be in designated labs.
- Academic buildings are not chaperoned; therefore, with the exception of the VPA lobby, the first floor AC mall, and Collegian Hall, mixed groups may not loiter or study together in the hallways, mall areas, or lobbies of academic buildings. Mixed groups using labs or classrooms must have at minimum three persons.
- Two students of the opposite sex may use the VPA practice rooms to actively rehearse/collaborate. Sign in at the VPA lobby desk upon arrival.
- Academic floors close at 5 p.m., except for those attending evening classes or using designated labs and practice spaces. After 4:45 p.m. and on weekends, individuals not in class must sign in by tapping their PCC Card or Mobile ID at the VPA or MK lobby desks or the AC second floor.
- To maintain a professional atmosphere and to avoid tripping hazards, use the seating provided and do not sit on the floor.

- Visual and Performing Arts practice rooms are reserved for music majors and minors only. Other students may use the practice rooms in Bradley Tower (women) and Young and Rice Towers (men); however, preference is given to music majors and minors.
- Due to congestion in the academic buildings, men and women use indicated elevators and stair towers.

Academic Center

Women use the southwest elevators, stairs, and exit.

Men use the northwest elevators, stairs, and exit.

MacKenzie Building

Women use east stair tower and north elevators.

Men use west stair towers and elevators.

Library

The [Rebekah Horton Library](#) provides study space and a wide variety of resources for academic research. See the [Library Handbook](#) for information regarding library policies and available resources and services.

Auditoriums

The Crowne Centre (CC) is where students will attend church and chapel services. Recitals, concerts, and Fine Arts productions are often held in the Dale Horton Auditorium (DHA).

- Elevators in both facilities are reserved for those with disabilities.
- Only those with production or class responsibilities are permitted backstage.
- Those attending classes in the CC should walk along First Street toward the CC parking lot and enter on the west side at the First Street entrance closest to the railroad tracks.

Recreational Facilities

A variety of recreational facilities are available, including the Commons, Sports Center, Field House, Swim Center, West Campus, tennis courts, pickleball courts, and athletic fields.

Commons

The Commons provides the ideal setting for relaxation with two floors of comfortable seating, Wi-Fi, and the Common Grounds Café offering specialty beverages and pastries. Mailboxes, vending and ATM machines, copy/printing and UPS shipping services, conference rooms, and a multipurpose Campus Store provide convenient student services. The Palms, with relaxed indoor and outdoor seating, features a casual dining menu from The Grille, Papa Johns, and Chick-fil-A. The Transact Mobile ordering app allows mobile ordering from The Grill, Papa John's, Chick-fil-A, The Hut, and Common Grounds Café. Additional information is available on Eagle's Nest.

- Because the Commons is a shared space, unattended items used to reserve tables and couches will be moved to the first-floor shelves.
- The monitors on the second floor are for group academic projects only.
- Out of respect for others, play musical instruments outdoors or in designated practice areas.
- Furniture may not be moved.

Sports Center (SP)

The Arlin R. Horton Sports Center offers a rock wall, a water park, bowling lanes, an ice rink, an inline skating track, racquetball courts, a miniature golf course, and women's fitness rooms. The Hub provides bowling shoes, a variety of board games, and other sports gear. Food and drink choices, including ice cream and fruit smoothies, are available at The Hut.

Access

- Enter through the ground-level doors and show your PCC Card or Mobile ID for admittance.
- The Sports Center Arena is used primarily by women students and Eagles intercollegiate teams. For general use in the evening, women should enter through the ground level.
- To access the sun deck and the fitness rooms, women should use their PCC Card or Mobile ID to enter through the atrium doors behind the Rand House when the Sports Center is not open. Do not use your access to let others into the building.
- Admittance to Eagles games is via PCC Card or Mobile ID. Enter the arena using the front steps or ramps no more than one hour before the game starts. Noisemakers should not be brought to games.

Sports Center Guidelines

- Food or drinks from off campus may not be brought into the Sports Center.
- Management reserves the right to limit use.
- PCC does not provide accident insurance; participation occurs at personal risk.

Athletic Fields

Eagle Field is reserved for use by women only (with the exception of sporting events and mixed group activities) beginning Friday at 4:45 p.m. through Sunday evening. Mixed groups are asked not to use the track, loiter on the bleachers, or lounge on the ground. Eagles and collegian games and PE classes have priority for usage. During games on Eagle Field, students should not be running on the track.

First Street Field is used for PE classes and collegian games. Women may also use this field when Eagle Field is in use.

East Fields* include a track, soccer field, softball field, outdoor basketball courts, and sand volleyball court. Cleats should not be worn on the asphalt tracks.

Rawson Field* is used for soccer and flag football.

Practice Field* is predominantly used for men's collegian practice.

Grant Field is used for men's collegian soccer.

Paintball Course is available by [sign-up](#). Equipment is provided; however, personal equipment may be stored in vehicles or off campus.

*These fields are reserved for men's PE classes, collegians, and general recreation. Games played on these fields are not open for female student spectators.

Tennis/Pickleball Courts

PE classes have priority. Mixed groups may enter at the gate near East Drive.

Field House (FH)

The Field House basketball courts and weight room are reserved for men (except when used for classes). For general recreation and PE classes, students should tap their PCC Card or Mobile ID by the south doors closest to the Swim Center. Do not use your access to let others into the building.

Collegian Hall showcases intramural awards for athletics and Christian Service. Collegian of the Year banners are displayed as a part of this vibrant space that demonstrates the unique qualities of each collegian.

Swim Center (SC)

Times for men and women are found under the facilities schedule on [Eagle's Nest](#). PCC Cards or Mobile IDs are tapped at the lobby door to enter the Swim Center.

West Campus

At [West Campus](#), catamarans, kayaks, and paddleboards are available free of charge. Times are found under the [facilities schedule](#) on Eagle's Nest. Check the sign posted at the Welcome Center by the front gate to make sure it is not closed due to inclement weather or a special event before leaving campus. When you reach West Campus, scan your PCC Card or Mobile ID at the gate to enter.

Stewardship

The following guidelines are intended to help preserve and maintain what the Lord has given PCC. Students are individually responsible for any damage to or loss of college property, whether the damage is intentional or accidental. Report issues or damages by submitting a [Maintenance Request](#).

- Umbrellas should be left in the racks at each building entrance and should not be taken into buildings.
- Do not litter. Trash cans are available around campus.
- Stay off the grass except on campus athletic fields.
- To protect furniture, do not put feet on couches or chairs.
- Hammocks may not be used on campus outside residence halls.

Dining Services

Dining Facilities Options

Residence hall meal plans included in room and board have three dining options—Four Winds, Varsity, or Grab N Go. One dining option may be selected per meal period (e.g., tapping for lunch at Varsity or Four Winds). For a change of pace, students can choose to purchase meals, snacks, coffee, or desserts from The Palms, Common Grounds Café, the Campus Store, and The Hut (located in the Sports Center).

Four Winds and Varsity Reminders

- Dining facilities close twenty minutes prior to campus-wide activities.
- Tables and chairs should not be moved.
- Study materials are not permitted in dining facilities, except at breakfast.
- Food or drink may not be brought into or taken out of the facilities with the exception of an ice cream cone, a cookie, or a piece of fruit.
- Students may enjoy the buffet lines but should refrain from excessive waste. (Excessive food waste is subject to a \$5.50 charge.)
- Guests may purchase a meal ticket in the dining room lobby.

PCC Care Office

The [PCC Care Office](#) (AC 114) provides a safe, impartial, and confidential environment for assistance with academic, financial, and personal concerns, supporting growth and decision-making consistent with biblical principles. This office provides one-on-one guidance for students and collaborates with other departments, professionals, and resources to ensure students receive the help they need.

The PCC Care Office is also available to facilitate academic and housing accommodations for individuals with documented disabilities.

Student Services

Student Activities Office

The [Student Activities Office](#) (Academic Center, first floor) coordinates Student Body, Collegian, and Christian Service activities and events. These organizations provide the opportunity for students to become equipped for effective, Christlike leadership as well as promote student involvement.

Student Life Office

The [Student Life Office](#) (Academic Center, third floor) provides guidance and assistance for residence hall life and social development. This office is also responsible for working with students on matters related to procedures, policies, and the Code of Conduct.

Technology

PCC supplies technology resources that enable access to information and communication services. Instructions for setting up personal user accounts and logins are provided after the Enrollment Deposit is paid. Reference material is available on [Eagle's Nest](#).

Username and Passwords

Each account holder bears responsibility for all activity associated with assigned accounts.

Students must adhere to the PCC Code of Conduct for all activities, communications, interactions, posts, and content related to their PCC-supplied user accounts, both on their personal devices and on social media platforms. PCC reserves the right to monitor all incoming, outgoing, and stored activity on the College's network, accounts, Microsoft-provided accounts, and internally linked devices.

Student Communication

Students are accountable for staying informed of information and announcements disseminated through their student email, Teams, and Canvas platforms and are encouraged to regularly check these channels.

Internet and Personal Electronics

Computer labs and a wireless internet system are available on campus. To ensure a safe and secure environment, devices connecting to PCC Wi-Fi must undergo an onboarding process. Internet access through this system is filtered for academic purposes. Requests for review of blocked websites or applications may be submitted through Eagle's Nest. Recommended specifications for personal devices are accessible on pcci.edu.

Appropriate and Ethical Use

The use of technology should adhere to a strong Christian testimony. Avoid any wrong or questionable associations. Misuse of technology at PCC is a serious offense and may result in loss of access and disciplinary action.

All users must comply with copyright laws and licensing agreements governing computer resources. Commercial software prohibits duplication, except for public domain software and shareware, which may allow copying with author permission. Additionally, individuals must refrain

from attempting to access inappropriate material, bypassing or altering network access controls, escalating privileges, conducting reconnaissance, or engaging in fraudulent, criminal, or malicious activities.

Unauthorized access or modification of another individual's account is strictly prohibited. Moreover, sending messages containing vulgar, harassing, obscene, pornographic, or threatening content, or distributing chain letters or group mailings for business, personal, or political purposes, is considered misuse of privileges. Students are accountable for compliance with local, state, federal, copyright, and international laws. Although PCC isn't liable for individual users' actions, the College will cooperate with authorities to ensure legal compliance and provide necessary information as required.

Medical Services

The Graf Clinic is independently operated and staffed by [Baptist Health Care of Pensacola](#) and conveniently located on campus between Coberly Hall and Bradley Tower. A doctor or nurse practitioner is available by appointment to provide primary outpatient medical care for all currently enrolled students.

The cost of lab draws, prescriptions, and other medically related expenses will be applied to the student's college account.

For after-hours medical needs, students may choose to go to an off-campus medical facility. Major facilities in the area include [Baptist Hospital of Pensacola](#), [Ascension Sacred Heart Hospital](#), or [HCA Florida West Hospital](#).

Due to privacy, PCC is not notified of individual medical needs. If certain accommodations become necessary, students should contact Student Life via the Information Desk to discuss their options.

Failure to attend a scheduled appointment will incur a \$20 fee. See the [catalog](#) for additional fee information.

Off-Campus Appointments

The Graf Clinic can assist students in scheduling off-campus appointments and recommend qualified area specialists. Students are responsible for the cost of these appointments either through their healthcare insurance or out of pocket; the cost of off-campus appointments cannot be applied to their college account. PCC does not accept financial responsibility or provide

insurance for individuals needing emergency medical care, hospitalization, or off-campus medical attention.

Transportation is the student's responsibility; however, the clinic can [assist](#) with transportation on weekdays with 24-hours' notice at no additional expense.

If missing a required activity is unavoidable, normal procedures should be followed and a [day pass](#) submitted with an explanation.

Non-Emergency and Elective Surgery

Consult with Student Life before scheduling surgery for assistance with obtaining a pass and coordinating required activities. Extended absences may be referred to the Registrar as accumulated absences may affect course completion. Submit a [Class Absence Notification Form](#) to notify faculty prior to the surgery.

Checking In to Room When Sick

Those who are too sick to go to class or work should [check in](#) on Eagle's Nest or at their residence hall lobby desk and stay in their room for the remainder of the day. Students out of their room except for the following are subject to a demerit penalty:

- Medical appointments
- Pharmacy visits
- Picking up Grab N Go*

*Students checked in sick may not go into any other dining facilities but may ask another student to pick up meals using their PCC Card. RAs and other Student Life personnel are not available to provide this service.

Individuals who check in sick must do so before the residence halls close for a required event (church, chapel, etc.). Student Life personnel will come throughout the day for wellness checks. Room jobs will not be inspected for those checked in sick. It is recommended that students who are sick on a third consecutive day plan to visit an off-campus medical provider or the Graf Clinic for assessment.

It is the student's responsibility to notify his or her work supervisor prior to missing a scheduled work shift. Notify your faculty by submitting a [Class Absence Notification Form](#). Follow up with instructors regarding missed assignments. See the [Attendance Policy](#) for information about accumulated absences.

For missed church services due to an illness, attend [video church](#) the following Saturday.

Campus Shuttle Services

Those who work at an off-campus PCC job (i.e., Print Shop, Cabinet Shop, PCA) are welcome to take the Campus Shuttle to and from their work area. The times and locations for pickup and drop-off are available on Eagle's Nest. Those working at the Brent Lane Print Shop location must take the shuttle for safety purposes.

To use this service, tap your PCC Card or Mobile ID when boarding the shuttle. This tap records attendance; no charge is assessed for shuttle use.

The shuttle cannot account for all work shifts and must run strictly by the published times. Boarding an earlier shuttle may be required, and may include waiting in your work area until it is time to clock in.

Campus Life & Involvement

Getting Involved

At PCC, college life is far more than classes. The opportunities described below support a healthy balance of academic and social life, broaden personal development, and enrich the overall college experience. Additional information is available on [Eagle's Nest](#) throughout the year.

Collegians and Greek Rush

Each undergraduate enrolled at PCC will join a student organization known as a collegian. These groups are identified by a mascot and Greek letters and provide opportunities for each student to become involved in campus life. They promote unity in friendship, encourage academic excellence, provide leadership experience, stimulate spiritual growth through service opportunities, and ultimately aid in fulfilling the [mission](#) of the college.

Members elect officers to organize regular collegian meetings and coordinate members-only outings, intramural sports, and service projects.

Rush Week provides opportunities to interact with collegian members and evaluate potential membership. New students will join one of PCC's forty-eight collegians at the end of the second week of classes each semester.

Intramural Athletics

A wide variety of major and minor intramural collegian team sports and tournaments are offered, including soccer, softball, flag football, basketball, volleyball, kayaking, paintball, and rock wall climbing. Additional details are provided during collegian meetings and through each collegian's athletic director.

Academic Clubs

Academic clubs are student-led organizations supported by a faculty sponsor. These clubs meet regularly and provide a forum where club members, alumni, and professionals in the field can network and discuss current topics. All clubs are related to specific areas of study. Students who are interested in starting an academic club and who have a PCC faculty member willing to serve as the sponsor should contact the Academic Office for information about the recognition process and club guidelines.

Intercollegiate Athletics

PCC is a member of the National Christian College Athletic Association (NCCAA) and consists of four intercollegiate teams—men's basketball and soccer and women's basketball and volleyball. Team tryouts are open to students who meet eligibility requirements; see the [Student Athlete Handbook](#) for further information.

Outings

The Student Activities Office schedules several off-campus outings every semester. Sign up on [Eagle's Nest](#) to attend. These outings provide a chance to connect with peers while enjoying the Pensacola area. Past outings have included attending an Ice Flyers hockey game, exploring local cuisine, and shopping at local outlet malls.

Student Leadership

Students can develop essential leadership skills through various roles that provide an avenue for input on co-curricular and extracurricular activities. Officers are elected to lead student organizations like Student Body, Mission Prayer Band, and collegians. Collegian presidents also form the Pan-Hellenic Council, which assists the College in discussing new ideas for collegian life and making recommendations. Class and Student Body officers participate in a Student Advisory Panel, representing their peers and presenting ideas to enhance the overall college experience.

Christian Service

Campus Church partners with students to serve the local community through [Christian Service](#), offering ministries to children, teens, adults, the elderly, individuals with special needs, and support roles. The Christian Service Expo at the beginning of each semester showcases each Christian service and encourages students to be involved.

Missions

[Mission Prayer Band](#) is a voluntary student group that meets weekly to learn about various mission fields and pray for the missionaries. Visiting missionaries and mission board representatives encourage students to consider mission work, summer missions trips, and the prayer needs of missionaries.

Campus-Wide Prayer Groups

In addition to residence hall prayer groups, student-led prayer groups may be established with the support of a college sponsor. Meeting times and locations are listed on Eagle's Nest. Requests to initiate a campus-wide prayer group should be directed to the Student Activities office (A-1).

PENSACOLA CHRISTIAN COLLEGE